

**Minutes for SIVB BOARD OF DIRECTORS MEETING**  
**Friday, June 1-2, 2018**

**Participants:** Dwight Tomes (Past President), John Harbell (President), Alan Wenck (President Elect), Barbara Doonan (Treasurer), Harold Trick (Secretary), John Finer (Member-at-Large - PBS), Brad Upham (Member-at- Large - IVACS), Michael Fay (Publications Chair), Thomas Flynn (Outgoing Public Policy Chair), Michael Dame (Member-at- Large- IVACS), Dave Songstad (2018 Program Chair), Wayne Parrott (Public Policy Chair), Fredy Altpeter (2019 Program Chair), Foaziatu Bukari (Student Co-Chair-PBS), Tristen Wright (Student Co-Chair – IVACS) Randy Niedz (Plant Section Chair), Jessica Rupp (PBS Secretary), Jeff Beringer (PBS Vice Chair), Kan Wang (Member-at-Large - PBS), Kolla Kristjansdottir (IVACS Chair), Annie Saltarikos (PBS Outgoing Secretary) , Mary Welter (PBS Outgoing Chair) Marietta Wheaton Saunders (Managing Director), Michele Schultz (for Publications).

The Meeting was called to order at 6:30pm (CDT) on **June 1, 2018**.

## **1.0 INTRODUCTION**

### **1.1 Adoption of Agenda**

The Board of Directors reviewed the agenda for the June 2018 Board of Directors Meeting.

**Motion:** A motion was made to adopt the agenda for the June 2018 Board Meeting. The motion was seconded and passed.

### **1.2 Adoption of Minutes**

The Board of Directors reviewed the minutes from the February 2018 Board of Directors Meeting.

**Motion:** A motion was made to adopt the minutes from the February 2018 Board Meeting. The motion was seconded and passed.

### **1.3 Review of Board Responsibilities/Committee Chair Roles**

The outgoing board members, committee chairs and Marietta gave an overview of roles and responsibilities for the incoming board and committee chairs. These include the: the President is the spokesman, chief executive, and presiding officer of the Society during his/her term of office; the President-Elect whose primary concern will be as Chair of the Strategic Long Range Planning Committee and to learn as much as possible about the Society affairs; the Secretary who usually remains in office for two terms and thereby becomes acquainted with every aspect of the Society affairs as many of their duties are conducted through the Business Office; the treasurer who chief financial officer and is responsible for the preparation, administration, and disbursement of all funds and, in concert with the Business Office and the President, prepares the annual budget; Past President who will chair the Nominating Committee; 4 Members-at-Large, who serve a four year term of office and serve on the Board of Directors; the Program Chair, who is appointed by the board and shall maintain general supervision of the scientific programs presented at the Annual Meeting of the Society; the Public Policy Chair who, with his committee, shall recommend to the Board of Directors actions designed to assist the general public to obtain a better understanding of In Vitro Biology and its research process and progress; the Publications Committee Chair who, with his committee, is responsible for journal management, including electronic publications and coordination with the Society's Business Office. The non-board positions are: Awards Chair, who with his committee shall recommend to the Board of Directors nominations for all of the SOCIETY's awards; the Constitution and Bylaws Chair, who, with his committee, has the responsibility to periodically review the Constitution and Bylaws of the SOCIETY and recommend changes as necessary to the Board of Directors for SOCIETY action; the Education Chair who is charged, with his committee, to further the educational goals and activities of the SOCIETY; Historical and Records Chair, who preserves historical information concerning the growth, maintenance and *in vitro* experimental use of cells, tissues and organs; the Laboratory and Biosafety Materials Chair,

who with his committee, is charged with providing a mechanism to promote laboratory standards and bio safety in in vitro biology and biotechnology in facilities in academe, government and private industry; Membership Chair, who with the Business Office will shall receive all applications of potential members of the Society, verify that the sponsors are regularly paid members of the Society and, with the Membership Committee, determine eligibility based on the Constitution and Bylaws; Student Affairs Chair who determines a committee to judge the general eligibility of the papers for the SIVB Annual Meeting; and the Student Committee Co-Chairs who serve under the Education Committee for one year.

As President, should it be needed, John Harbell will work to fill any appointments for open positions on the board or committees.

#### **1.4 Outstanding action items**

**H. Trick**

The secretary read the outstanding action items and the board members gave updates.

##### ***Outstanding Action items from the June 2016 Board Meeting,***

**1. Action Item:** Recommendation for the Long-Range Planning Committee to evaluate and develop programs targeting groups (e.g., postdocs) to join SIVB and forward those programs to Membership Committee. **June 2018 Update:** Nothing to report at this time but the LRPC will meet during this week. The action item is **ongoing**.

##### ***Outstanding Action Items from June 2017 BOD meeting***

**2. Action Item:** An Ad Hoc Committee (chair, TBA) will look into alternative funding streams and how to attract additional industry sponsors for the IVACS section. **June 2018 Update:** Brad and John attended the SOT meeting and had a number of positive interactions but it was a little late in the year as companies have already made their commitments. Brad and John plan to reconnect before next year's SOT meeting. Marietta has a list of the contacts and will be following up. The action item is **ongoing**.

**3. Action item:** Dave Songstad will reach out to Trisha Horn to formalize how the Michael Horn Endowment fund should be used. **June 2018 Update:** Dave is still having trouble contacting the family but will continue to reach out. Mary Welter may have a way of tracking Trisha down and will pass this along to Dave. The action item is **ongoing**.

##### ***Action Items from October 2017 BOD meeting***

**4. Action Item:** Marietta with Dave and Suhkpreet will work on a plan for a possible workshop or a project theater and then talk to the companies Dave has already contacted to see their interest. **June 2018 Update:** Dave has received interest from a number of local companies and organizations. This item is **ongoing**.

**5. Action item:** Dave will look into Cardinal's games and possible box seating. **June 2018 Update: unsuccessful. This item has been completed.**

**6. Action item:** Membership committee asked the board to come up with some ideas for membership. John Harbell will take this issue back to the membership committee with recommendations from the board and others and have the membership committee outline these topics and bring them back to the board for further discussions. **June 2018 Update:** This item is **ongoing**.

**7. Action Item:** Marietta and Michele will look into possibly options with Springer to eliminate the paper issue and send out a new survey to members for paper issue. **February 2018 Update:** NBM has reached out to Springer to confirm what would be involved with transferring all member subscriptions to online only (eliminating print). The SIVB would not reduce the

current membership rates (\$160 for regular members, \$105 for post doc members, and \$55 for student members), because the organization could not support a decrease in membership rates. We have not increased the cost for membership in the last 13 years (since 2006). A survey was sent to the Publications Committee for their review. Based on their feedback, a revised survey has been prepared and is being sent back to the Committee for their review. This action item is **ongoing**. **June 2018 Update:** This item is going back to the publications committee and is on their agenda for their meeting this week. This item is **ongoing**.

**8. Action Items:** John Harbell the public policy committee approach Greg Davis at Sigma to help to write a public policy on GE animals. **June 2018 Update:** Nothing to report at this time but John should see Greg at this meeting and talk with him then. This action item is **ongoing**.

***New Action Items from February 2018 BOD meeting***

**9. Action Item:** John Harbell and Brad Upham will attend the SOT meeting in March to promote SIVB. **June 2018 Update:** This item has been **completed**.

**10. Action Item:** Marietta to look into Denver and San Diego as possible sites for 2020 World Congress in more detail. **June 2018 Update:** Will be discussed later in this meeting. This item has been **completed**.

**11. Action item:** Michael Fay will approach Dave Duncan to discuss the options and costs of keeping the old format. The board will discuss this matter in more detail during the June meeting. **June 2018 Update:** Michael did visit with Dave and Dave appreciated the board's concern. Dave agrees with the new format. This item has been **completed**.

**12. Action Item:** Dwight Tomes will seek a replacement for John Finer's member at large position for 2019-2020. **June 2018 Update:** This item is **ongoing**.

**13. Action Item:** Dwight Tomes form a "Past President" Committee. **June 2018 Update:** This item has been **completed**.

**14. Action Item:** The Business office (Marietta) will come up with multi renewal options and alternative membership categories. **June 2018 Update:** Marietta has made several options and will present these to the membership committee this week before it comes back to the board. This item has been **completed**.

**15. Action Item:** The Business office (Marietta) will look into inviting In Vitro Animal and Plant authors to join the Society. **June 2018 Update:** **This item will be taken up with the membership committee this week.** This item has been **completed**.

**May 6, 2019 Executive Committee Meeting**

**16. Action Item:** Marietta will look further into the Town and country and the San Diego Marina. This item has been **completed**.

**17. Action item:** Dave will coordinate with Marietta to suggest a couple of programs for the Cast White paper rollout. This item has been **completed**.

**1.5 Deceased Member notification**

**H. Trick**

The passing of Agnes N. Stroud-Lee was acknowledged. She passed away March 6, 2018.

## **2.0 2018 IN VITRO BIOLOGY MEETING UPDATE**

### **2.1 Program Update**

**D. Songstad**

Dave gave an update for the 2018 meeting in St Louis. Program came together in great shape with a focus in gene editing. He is very pleased with local support from the local community and companies to advantages of the group discounts. Program is finalized and in good shape. Rachel Haurwitz will be keynote speaker.

### **2.2 Meeting Update /Meeting Statistics/Functions**

**M. Saunders**

Marietta gave an update and overview of the meeting statistics. Attendance is up from last year. Compared to the pre-meeting statistics for the Raleigh meeting, our registration going into Raleigh is down by 12 members, 1 emeritus, 1 volunteer (free), 17 student registrants (free), and 8 speaker registrations (free). We are up by 44 group registrations, 5 post docs, 10 research technician, and 2 guest (free) registrations. We also have 9 nonmember registrations and 10 post doc. The group registrations received were from Monsanto Company, Dow DuPont, Benson Hill BioSystems, and MilliporeSigma. These registrations include a mix of current members, past members, and nonmembers.

In an effort to be more ecologically aware, the SIVB has reduced the number of bag and packet stuffers being provided to include only the Abstract book, Program booklet, Addendum booklet and paid exhibitor advertising. All other items that would normally have been in the registration bag are now included in the Mobile App's "Virtual Conference Bag." This information is also available in other formats throughout the mobile app itself. It is hoped that this transition will save the SIVB money by not printing significant materials that will likely end up in the trash. In addition, we offered the opportunity to include a virtual bag stuffer to Midwestern University, which they have utilized. It is hoped that we will continue to reduce the paper requirements for the meeting to be both cost effective and environmentally aware. A number of tours were set up for various companies. There is currently space available at the Tuesday night at Grant's Farm and R&D tour at MilliporeSigma, but due to restrictions, the Heart of Biotechnology Tour is closed and can not take additional registrations.

We met the room block. The current room block for the meeting is 745 with a minimum requirement of 596. The hotel pick up as of May 21, 2018 was 671. We can anticipate there will be some cancellations as we approach check in, but expect that we will stay within the 80% minimum to achieve our concessions for our room block. This percentage of completion of our room block is much lower than we have had at the last 8 meetings or more. We attribute this to problems the Business Office was informed about including the published room rate on the Hyatt's website being lower than our group rate and poor communication regarding the hold/deposit fees required from the hotel staff when our attendees called to make a reservation.

### **2.3 Fundraising/Vice President's Report**

**Alan Wenck for S. Sandhu**

Alan gave the fundraising report. Contributions raised for the 2018 Meeting totaled \$99,079.93 and included: \$42,097.93 for the Plant Activity Fund, \$15,200 for the In Vitro Animal Cell Sciences Fund, \$5,000 for the Consumer Biotech Plenary Symposium, \$9,500 for the Student Initiative, \$2,500 for the Keynote Symposium, \$5,000 for the Keynote Symposium Reception; \$6,000 for the Lifetime Achievement Awards for Drs. Finer and Schneider, \$10,000 for the Flow Cytometry Workshop, \$1,500 for the Sunday Coffee Break Sponsorship; and \$2,300 for the General Meeting Fund. The Development Committee will have a meeting this Monday and discuss attracting folks from hydroponics and other similar industries.

### **2.4 Student Committee Update**

**F. Bukari/ T. Wright**

Fawzy Bukari and Tristan Wright gave the student report. They are holding the following sessions during the meeting: **Publishing Academic Work: Unmasking Predatory Journals** on

Sunday, June 3 from 7:30 – 9:30 pm; Student Luncheon – Employer Engagement on Monday afternoon, June 4 from 12:30 pm – 1:30 pm; and a Non-competitive Student Oral Presentation Session also on Monday afternoon, June 4 from 3:30 pm – 5:00 pm. They have all the speakers for both of their sessions. For the Monday networking session, they are still looking for more professors to participate. One speaker dropped out of the non- competitive oral presentation session, but they found an alternative.

### **3.0 2019- 2021 MEETING UPDATES**

#### **3.1 2019 Meeting Update**

**M. Saunders**

The 2019 In Vitro Biology Meeting will be held from Saturday, June 8 – Wednesday, June 12, 2018 at the Tampa Marriott Waterside Hotel and Marina. While SIVB has been to Orlando in 2010 with the IAPB, this is SIVB’s first trip to Tampa, Florida. The hotel is downtown in the heart of Tampa’s Riverwalk/Waterfront area. There are plenty to see and do in the area and it is hoped that the venue will be a big draw for potential attendees.

A contract has been signed with the venue. The room rate is \$172 for Single/Double occupancy. SIVB will receive complimentary meeting space with a food and beverage minimum of \$45,000.00 (excluding taxes and service charges).. SIVB will be receiving a number of concessions from reaching their room block and F&B requirements.

##### **3.1.1 Broad Interest Topic Presentation Outside Program**

**D. Tomes**

CAST will present their Upcoming Issue Paper on “Genome Editing in Agriculture- Methods, Applications, and Governance” during a special session on June 4<sup>th</sup> held at 8:30 – 9:30 pm on Monday night (during the joint social). This timing will allow attendees who wish to participate in the issue paper presentation to enjoy the social for an hour, head down and attend the presentation, and, should they wish, return to the social for the last half hour.

#### **3.2 2020 World Congress Update (San Diego, CA)**

**M. Saunders**

Marietta gave an update for the 2020 World Congress to be held in San Diego. In May, Marietta presented her findings during a board conference call. The board determined that they wished to pursue San Diego, but wanted Marietta to return to both the Town and Country and Sheraton San Diego Hotel & Marina venues to see if she could negotiate any better rates or concessions now that the potential city had been determined. Once the best concessions are set and approved by the Treasurer, a contract will be signed for the venue in San Diego for the World Congress.

#### **3.3 2021 Meeting location Suggestions (for board action)**

A discussion to rotate between San Diego, Raleigh, and St Louis ensued. Raleigh seemed to be good for both sessions but IVACS has trouble attracting members and support. The northeast and upper Midwest may be better suited for IVACS; however, the Northeast corridor is expensive to put on a meeting. A relationship with local partners is critical and San Diego, Raleigh, and St Louis seem to have a good base for our members. Marietta also noted that it would be important to include another city in the mix when looking at venues to assure that SIVB receives the best deal for the organization..

**Motion:** Motion to hold the 2021 Meeting in Raleigh. Motion seconded and passed.

**Action Item:** Marietta will look possible sites for 2021 meeting in Raleigh, NC.

**Action Item:** Marietta will look into the Grand Rapids area and St. Louis for hotel sites in 2022.

**Action Item:** Brad Upham and Michael Dame will do an analysis of local support for the upper Midwest and identify stakeholders for both IVACS and PBS.

Adjourned at 8:45pm and to reconvene in the morning @8:00am.

#### **4.0 TREASURER'S REPORT:**

##### **4.1 Finance report: Financials (2017 year end) and April 2018 statement**

Barbara gave the financial report. 2017 closed in a positive financial position for our society. This was achieved predominantly through our journals – In Vitro Animal and In Vitro Plant, with our investment portfolio doing well in spite of the ups and downs of financial markets worldwide. The constant attention toward cost cutting made by the New Beginnings Management staff and the diligence of our Officers, Board Members, Committee Chairs and Committee Members have also proved to be critical factors. However, our financial cushion remains too thin and appears to be getting thinner. The 2017 year-end finances were reported in the annual report.

##### **4.2 IVACS Financial Statements**

Marietta presented the IVACS financial statements. The section's finance had been sent to the section officers for review and the IVACS Officers have approved their statements and financial transfers.

##### **4.2 PBS Financial Statements**

Marietta presented the PBS financial statement. The section's finance had been sent to the section officers for review and the PBS Officers have approved their statements and financial transfers.

#### **5.0 PUBLICATIONS**

##### **5.1 Publications Update**

**M. Fay/M. Schultz**

Michele joined the meeting and gave a report on publication update. The Animal journal is publishing on schedule; however, first time in a few years we are beginning to see a lower paper flow which has resulted in not being able to reach our new expanded page budget of 96 pages per issue which began in January 2017. This will need to be addressed with the Publications Committee and the In Vitro Animal Editorial Board during the June meeting.

The flow of papers to the SIVB issues of the journal is significantly improving with sufficient paper flow even after the publication of the Cryobiology Special Issue last year. IAPB's manuscript flow is still quite low even with fewer issues required each year. Neither section is yet able to freely share papers to build up content.

Michael Fay requests new news and other information pertinent for the report. He noted that the Business Office has been working on a new design for the IVR which will be reviewed by the Publications Committee in the next few days.

Michele reviewed SIVB's website privacy policies. Data privacy and protection are getting increased attention in the software world per the new General Data Protection Regulation (GDPR). The GDPR is legislation passed by the European Union (EU) Parliament, focusing on the protection of the personal data of EU residents. The legislation is unique as it sets forth regulations for any business which controls or processes EU resident data, regardless of the organization's location. It grants individuals greater control over their personal information, giving them a say about how their data is handled, including what information is used, whether it is transferred to third parties, and when it is erased. SIVB's website has adjusted to be able to accommodate this new

Board members mentioned that internet searches using "SIVB" as a search does not show quick or easy references to our website, which is listed way down on the search engines due to

**Action Item:** The Business Office will develop a new acronym to increase visibility for the website searches (ex. SIVB Bio)

Michele reviewed the postings to the Facebook, LinkedIn and Twitter feeds. Wayne noted that the current postings are not appropriate for twitter and that we should revise the twitter posts so they don't automatically link from the Facebook feed. Postings should be linkable or immediate content such as journal highlights. The flow of what is posted to Twitter needs to change to gain traction.

**Action Item:** Business office will revise the Tweets for SIVB to focus on journal highlights and similar types of tweets.

### **5.2.1 Springer Report/ Meeting**

**M. Fay/M. Schultz**

Michael Fay and Michele Schultz gave the Springer update. Michele reviewed the reports provided by Springer for each journal and quickly covered highlights from the journals' metrics for the last year. Complete metrics were included in the Board's packet.

## **6.0 Committee reports**

### **6.1 Membership Statistics/Update**

**V. Dayeh/M. Saunders**

Marietta gave the membership report on behalf of Vivian Dayeh. Over all membership is about the same as this time last year. Per the board action item, at the 2018 meeting, SIVB is offering all invited speakers who are not currently members in SIVB the opportunity to join SIVB in 2019 at 50% off the regular membership rate for one year. Information about this opportunity has been placed in their registration packets and will be communicated to them via email after the Annual Meeting. It is hoped this will encourage these potential members to join while they are seeing the benefits of the SIVB in person. For this program to show positive results, it will be important that these speakers' experiences at the meeting are positive.

**Action Item:** Marietta will provide break out membership according to sections

Per the board action item, SIVB has confirmed that it can organize the lists of IVA and IVP authors from the last few years. SIVB currently has the list of animal members and will be reaching out to Editorial Manager staff for the plant journal to gather the plant author list. Draft email text will be provided to the Membership committee to review for dissemination to these authors.

**Action item:** Awards Committee to explore the possibility establishing an SIVB service award that is distinct from the distinguish service award.

**Action Item:** Marietta will look at organizing a first time attendee orientation reception in the President's suite to meet with the board and section officers (pizza party?).

**Action Item:** Marietta will look into having a new member badges for 2019 Meeting.

**Action item:** John Harbell to create a letter as president acknowledging service of members.

### **6.2 Long-Range Planning Update**

**J. Harbell**

John gave his report. The goals of the committee are to promote and enhance the knowledge base and information exchange of in vitro science; promote scientific competencies among professional, educational and lay audiences; promote the professional development of members; insure continuity of the activities of the Society.

### **6.3 Awards Update**

#### **6.3.1 Student Awards**

**P. Weathers/J. Harbell**

Marietta reviewed the student awards being presented at the meeting on behalf of Pam Weathers.

#### **6.3.2 Lifetime Achievement, Distinguished Scientist, Fellow & Young Scientist**

**M. Jenderek/ J. Harbell**

Marietta reviewed the Lifetime Achievement, Distinguished Scientist, Fellow and Young Scientist awards being presented at the meeting on behalf of Maria Jenderek.

### **6.4 Public Policy**

**T. Flynn/W. Parrott**

Tom Flynn was not in attendance. The Committee assists Society members and the scientific community-at-large to better understand in vitro biology, biotechnology and the current research and public policy issues affecting the scientific community. The Committee supports the SIVB to interact with members of Congress and other governmental officials for the purpose of giving scientific advice on funding priorities and issues relevant to in vitro biology and biotechnology. Some new initiatives that are ongoing include the following: 1) development of an SIVB position statement on genome editing and gene drive in animals (e.g., transgenic insects) with a special thanks to John Harbell for taking the lead on this initiative; and 2) ways to make SIVB position statements more discoverable by web search engines and more readily accessible to the general public on the SIVB website.

### **6.5 Education**

**A. Kausch/M. Saunders**

Albert has developed a course at his university which has a syllabus and online lectures, which can be found on You Tube. He would like the Society to consider placing them or linking them on our education webpage. The board discussed reviewing the content.

**Action Item:** Barbara Doonan will divide up Albert's courses to a number of the board members to review the lectures before the next board meeting for comment.

### **7.0 Section Updates**

#### **7.1 In Vitro Animal Cell Sciences Section Update**

**M. Dame/K. Kristjansdottir**

Michael gave the IVACS report. He is concerned on IVACS membership and attendance at the next meeting. Would like to get the board to approve a higher cost to attract high caliber speakers. Board reminded Michael they have a small amount (~3 K) of carry over that could be used.

**Action Item:** Board needs to be aware of the potential funding issues with IVACS 2019 session.

#### **7.2 Plant Biotechnology Section Update**

**M. Welter/R. Niedz**

Mary gave the PBS report. She reviewed the current program and financials for the Plant Biotechnology Section and, while fundraising was much harder this year, was pleased to acknowledge the terrific work done by Piero and the Development Committee members who raised about the same amount as prior years.

### **8.0 OTHER BUSINESS (Depending on Other Business Items that are added to the agenda)**

#### **8.1 Annual Reports Approval**

**J. Harbell**

**Motion:** Motion was made to approve the annual report. Motion seconded and passed.

### 8.3 SIVB Business Meeting Agenda

J. Harbell

It was requested to add the Student award section to the business meeting.

### 8.4 Assignments and Review of Action Items

H. Trick

The secretary reviewed action items.

### 8.5 Selection of Fall Board of Directors Meeting Date in Tampa

J. Harbell/M. Saunders

**Action Item:** Marietta will send out a doodle poll for fall BOD meeting date selection

### 8.6 Discussion of Alternative Software Programs for abstract submission

Mary voiced concern about the reviewing process in Cadmium the current submission software, and the issues that the plant section had in placing the submissions through it. A desire was voiced to have an excel spreadsheet exported all abstracts from the scorecard, or similar system with another company, which would allow them to sort and review all the submissions in one file more easily for placement. Marietta noted that this company also provided the seamless coordination of taking abstracts from submission to the mobile app as well as processing Invited Speaker submissions through a separate channel. It was requested that the Business Office see if this need can be addressed and/or review other companies who could provide this information.

### 8.7 Other Business

Public comment on gene editing is due early in July for the Bioengineered Food Disclosure Act.

**Motion:** Motion was made to put in a response for a comment on proposed bioengineered Food Disclosure act. The Board will vote to approve by Email and a “non-response” by any board member within a week will constitute a “yes” vote. Motion seconded and approved.

**Action Item:** Wayne Parrott and Alan Wenck will get the draft a comment on the proposed Bioengineered Food Disclosure act on behalf of the Society and submit it to the Board for approval by June 18<sup>th</sup>. BOD needs to respond for approval by July1 for submission on July 3<sup>rd</sup>.

### 9.0 Adjourn

**Motion:** Motion was made to adjourn. Motion seconded and approved.

Meeting adjourned at 1:12pm CDT.

### **Motions made at the SIVB BOD Meeting June 1-2, 2018:**

**Motion:** A motion was made to adopt the agenda for the June 2018 Board Meeting. The motion was seconded and passed.

**Motion:** A motion was made to adopt the minutes from the February 2018 Board Meeting. The motion was seconded and passed.

**Motion:** Motion to hold the 2021 Meeting in Raleigh. Motion seconded and passed.

**Motion:** Motion was made to approve the annual report. Motion seconded and passed.

**Motion:** Motion was made to put in a response for a comment on proposed bioengineered Food Disclosure act. The Board will vote to approve by Email and a “non-response” by any board member within a week will constitute a “yes” vote. Motion seconded and approved.

**Motion:** Motion was made to adjourn. Motion seconded and approved.

### **Action Items for SIVB Board**

#### **Outstanding action items**

##### ***Outstanding Action items from the June 2016 Board Meeting,***

1. **Action Item:** Recommendation for the Long-Range Planning Committee to evaluate and develop programs targeting groups (e.g., postdocs) to join SIVB and forward those programs to Membership Committee. **June 2018 Update:** Nothing to report at this time but the LRPC will meet during this week. The action item is **ongoing**.

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***Action Items from February 2018 BOD meeting***

**8. Action Item:** Dwight Tomes will seek a replacement the John Finer member at large position for 2019-2020. **June 2018 Update: Dwight is to report on whether John will continue or if he has found a replacement.** This item is **ongoing**.

***New Action items made at the SIVB BOD Meeting June 1-2, 2018***

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