

**SIVB BOARD OF DIRECTORS MEETING
Westin Providence in Providence, Rhode Island
Friday, October 5 and Saturday, October 6, 2012**

Friday, October 5

SIVB BOD RECEPTION (invite Local Organizing Committee)

1.0 INTRODUCTION: The meeting was called to order by David Songstad. Meeting participants were Dave Songstad, Liz Roemer (conference call), Gene Elmore, Ted Klein, Dwight Tomes (conference call), Denry Sato, Barbara Doonan, Wayne Parrot, Barbara Reed, Nancy Reichert, Lia Campbell (conference call), Pam Weathers, Addy Alt-Holland, and guests Marietta Wheaton Ellis, John Finer(conference call) and Michele Schultz (conference call).

1.1 Adoption of Agenda – **Barbara Reed moved and Eugene Elmore seconded that the agenda be adopted, MOTION PASSED**

1.2 Adoption of Minutes: **Nancy moved and Denry seconded that the minutes be adopted, MOTION PASSED**

1.3 Action Items from Meeting of June, 2012:

- 1) Members-at-Large to come to the board with a recommendation on how to structure the membership committee. Members-at-Large will recommend a number of courses of action. **(Ongoing)**
- 2) Bill Smith will follow up with Section Chairs about a scientific profile for a new recognition program as a “featured scientist” in In Vitro Report. **Ongoing**
- 3) Members of the Board will submit likes and dislikes of the SIVB website to Wayne and, provide information on features from other society websites that they like. **Ongoing**
- 4) Marietta to post information for Michael Horn Endowment Fund information on the SIVB Website. Allow for a donation at registration to the endowment fund. **Ongoing**
- 5) Bill Smith and Marietta were to look into possible ways of gathering information to see if there is interest and if it is worthwhile to consider a discounted registration program for academic and federal technicians. Marietta put out a broadcast e-mail with verbiage along the lines of ... “How many technical support staff attend and would more attend if a reduced registration fee would be offered?” Broadcast email to be sent by Marietta-give her additions/changes by the end of the meeting. David suggests posting the letter on the website. **Ongoing**
- 6) Marietta will include additional fields for student affiliation on the abstract form. If there is no current affiliation, they will be asked which section the abstract should be associated with. Being added to the Call for Abstracts. **Completed**
- 7) Dave will put together an ad hoc committee (chaired by Fredy) that will work with the awards committee for a new award (or awards) – something like a distinguished scientist award. Fredy and committee have put together criteria but there are still questions about who this award would really target. **Action item: Dave will contact Fredy about sending the criteria to the awards committee for further input on the distinguished scientist award in relation to our present awards and see how it fits and distinguish it from other awards.**
- 8) Marietta Ellis will come back to the board either in Bellevue or before the meeting in June, after negotiating possible contracts and prices to get a final decision from the BOD on the location for the 2014 meetings. Contract in place for Savannah. **Completed.**
- 9) Barbara Reed will write something up for the publications committee for author check boxes for verification that the authors have not submitted this work to another journal and that the work has not be plagiarized or copied from their previously published work or another article. **Barbara Reed moved and Denry seconded that the revised check list be put on website –MOTION PASSED.**
- 10) Dave Songstad will form an ad hoc committee consisting of Barbara Doonan, Dave Songstad, Fredy Altpeter and submitters of grant proposals to identify any potential problem with grant

support, and come up with a plan for how to submit and report on grants. Committee met in Bellevue and came up with guidelines. **Completed.**

- 11) The long range planning committee and the finance committees need to do a risk analysis about what to do with future meetings and how much risk do we want to undertake. **Ongoing.**
- 12) Publications Committee, Finance Committee and Business Office are to review cost changes related to members moving to only electronic access. **Ongoing.**
- 13) John Finer will follow up with IAPB so that we have a point of contact in the USA. To ask Mike to appoint a proxy while he cannot do manage the IAPB USA Chapter. John tried to contact Mike but couldn't. We are not sure where we stand at this time. **Action item: Marietta was going to send an email to Dave for review to IAPB about how to handle it-send publications to those who are members of both.**
- 14) Marietta needs to find out what the responsibilities of the representative are for the AAAS and the AIBS and share this with the board, then President will decide who will take on this role. Still need representative for AIBS. **Wayne motioned and Nancy seconded to cancel our AAAS membership-MOTION PASSED.**
- 15) Long Range Planning Committee can check on competing meetings and compile a list of competing organizations so that SIVB can avoid overlapping with their meetings. Very few conflicts with competing meetings. **Completed.**

2.0 PUBLICATIONS

2.1 Publications Update

Michele Schultz joined by conference call. She explained that In Vitro-Animal's paper flow is doing well and not only are there enough papers for the October issue, but also all 10 issues will be published separately this year for the first time since 2002. While the journal is healthy, the Publications Committee voted to extend the removal of page charges so as not to inhibit this new steady paper flow. The Board approved this recommendation in July. Page charges will be removed for IVA through 2014, but will be revisited at that time.

Michele noted that In Vitro – Plant's paper flow is much lower. The July/August issue published late with a low page count, while the IAPB's issue (Sept/Oct) was a very healthy issue with 140 pages. Springer has been sending requests to John Finer for more papers; however, the SIVB issues of the journal continue to have issues and they are not sure there will be enough papers to print the November/December issue.

David Songstad called John Finer on speaker phone so the board could discuss with him directly what was going on with the paper flow. John said he had a backlog on accepted manuscripts that needed to be finished and that we have the same level of submissions as last year (about 1 article per day submitted). While there was a backlog of papers waiting to be placed online when he took over, this is not a concern anymore. He felt there should be sufficient papers to publish the Nov/Dec issue. He is trying to raise the quality by rejecting more up front. At that time, the call was ended.

It was requested that SIVB revisit the application to PubMed for In Vitro-Plant with Springer. It had been rejected previously when SIVB was with CABI, but we did not know the reason for rejection. It had been requested that Springer re-apply, but this had not happened. The request had been made to Springer. They would be happy to help us apply; however, the Editor of IVP will be the one to do the main preparations for the application.

To alleviate the overload on John, Dwight Tomes suggested that he could use pre-reviewers. This would help move the manuscripts through system more efficiently. Also, rather than having him handle all rewrites, let associate editors help with the rewriting for good science papers. It was noted that some journals charge for rewriting poorly written manuscripts or just the send paper back and have the author fix it. Dwight noted he would give an author 3 times to fix the language, and then he would reject the paper. A suggestion was offered of developing a list of science writers to help with the writing of the paper and give the authors the list to help

professionally edit the paper. Editorial policy is to forward the article for editing at cost to the author but this is not used very much. Liz Roemer asked if there are any legal ramifications to rewriting, is it considered tampering? Since it still requires author's OK for revision before being accepted, this alleviates the legal concerns. Cost for scientific editing/writing is based on how many words or pages and how much experience on a particular area of science is required for the revision. It was recommended that the editor mention services at cost to those authors that need it noting that they can't accept the paper as is. This should make the publication better quality and reduce the work load for the Editors and Editorial Board.

Action item- the Publications Committee needs to develop a list of professional writers for use by the editors of both journals.

Michele explained the status of the education paper protocol discussion. The Education Committee voiced a desire to include education protocol papers in the journals; however, the Editorial Board of IVP noted that this type of paper has different requirements and would require the journal to bring in different reviewers to make it work. John Finer and Michael Kane agreed that Mike would find someone to submit a paper that Michael would review. Once it was submitted, it would be advertised and we would watch to see its impact and whether it helped or hindered the journal.

The In Vitro Report has been expanding with the addition of member profiles and direct contact to members requesting their member news to encourage participation in the publication. IVACS Officers were included in the first issue and the editors will be re-contacting PBS members to include them in the second. Because of the broadcast email request sent to the members directly, there is more member news. To discourage separation of the sections, the editors have put both ExPlants and SciNews on one page so plant can see animal and vice versa. Michele noted the current website updates included the 2012 award winners and new officers. A button for donations to the Michael Horn Endowment and other awards will be added on the site so that members and outside participants can easily donate to our funds and endowments. It was suggested that a category for a general meeting fund be included in the donations page for sponsorship of the meeting.

Michele provided an analysis of website activity. It was down since the statistics provided at the last board meeting from the end of May, mostly due to the limited program and meeting information available for 2013 and it is expected that this activity will jump up as the meeting gets closer.

The 2011 Impact Factors were announced during the summer. Both journals' numbers have risen dramatically in the last year. The new impact factors are: In Vitro-Animal, 1.312; In Vitro – Plant, 1.497.

2.2 Author Checklist

At the last Publications Committee meeting, the Committee reviewed the series of Author Checklist items that were prepared by Publications Chair, Barbara Reed, to be added to Editorial Manager for authors to answer prior to being able to submit a manuscript. The committee provided a number of changes at the meeting then the list of questions was sent to the Committee for a vote. This revised list is being presented to the Board. It was suggested that we add a statement that the likelihood of acceptance of the article will be increased if it has been professionally edited for content, grammar and English. It is agreed that this be added. Gene suggested adding a check about the article being submitted elsewhere and refused. This not added.

Barbara Reed moved and Denry seconded that the revised check list be put on website –MOTION PASSED

A suggestion was made to do a retrospective of cartoons drawn by Michael Horn. Marietta will research the material and determine how to set this up.

2.3 Journal Survey

After reviewing the results of the first survey presented to our members last year, the Publications Committee noted it wanted to disseminate another survey to ask for opinions on print vs. online so they could discuss the issue again and make another recommendation to the board by the end of 2012. The Committee reviewed the previous questions and made some adjustments. This revised survey is being presented to the SIVB Board for a final decision. The board reviewed the questions. It was recommended to add the American Society for Horticulture Science and remove the American Horticulture Society. Results from this survey will help us determine whether members are amenable to transition to an electronic version of the journal now or not. This data will also allow us to discuss the potential collaboration with JTCA for the Animal journal and address the financial aspects of this issue.

Barbara Reed moved and Denry seconded to present revised survey to membership-MOTION PASSED.

Michele left the meeting.

3.0 2012 IN VITRO BIOLOGY MEETING

3.1 2012 Meeting Update

Marietta reviewed the financial and statistical data from the meeting. Bellevue/Seattle was a successful location; however, the costs for the venue and F&B were much greater. Our attendance in comparison to the last World Congress was up, but compared to the 2011 meeting in Raleigh was a little bit down. Marietta noted that this also tends to mean that our membership numbers will be down.

4.0 ADJOURNMENT FOR EVENING

Pam motioned and Nancy seconded that the meeting be adjourned for the evening-MOTION PASSED. Meeting adjourned at 7:30.

Saturday, October 6

INTRODUCTION: The meeting called to order by Dave Songstad at 8:00 AM.

5.0 2013 IN VITRO BIOLOGY MEETING

5.1 2013 Scientific Program Update

The scientific sessions, student competition, and interactive posters have been scheduled into the program. The conveners are in place and a number of students are involved. Currently, there is discussion of a Saturday Advanced Tissue Culture Workshop which is still in need of someone to lead it as well as a plant person to handle the Plant focused presentations. Valerie Pence and Carol Stiff were suggested.

5.1.1 Keynote Speaker

Dr. Steve Briggs, UCSD, has been confirmed as the Keynote Speaker.

5.2 Meeting Update

Marietta noted that the meeting space originally allocated to SIVB in the convention center was not conducive to our meeting specifications. We were able to change the meeting space. The new space is very similar to what we had in Raleigh. We are planning a clambake at Squantum Association for the Tuesday night event. It is our hope to keep cost at \$75-80 per person, but it will be based on the fees charged for the venue, food and bus transportation.

We have recently been informed that the hotel has been sold to Omni; however, since our contract has been in place prior to the transition there should be no issues with the contract.

Marietta noted that registration is progressing as expected and provided the current statistics for the board's review.

5.3 Local Organizing Committee Update

Pam Weathers noted that the Local Organizing Committee (LOC) has list of academic institutions to advertise the meeting and are creating a flyer to distribute to them. There was a concern that we will get a much higher number of students than principal investigators given the number of local institutions. There was a suggestion to make an adjustment to the registration instructions. Student registration has already been advertised and it would be hard to change it now as we have a number of student registrants. It was suggested that we put a note on the website that pre-registering will help insure your space and advertise that we have limited space.

Action Item: Marietta was requested to place text on the website that states there is limited space for free student registrants at the meeting

There was discussion about adding a possible cost or incentive such as a student abstract fee being waived if a PI registers. Having a lot of students is a way to potentially get more sponsorship, so we don't want to discourage it. The cost per student is estimated at \$295 a person. The Board discussed a potential change to policy to allow free student registration with a submitted abstract and to secure a place by submitting an abstract.

Pam noted that she is working on a special tour at WPI's Biomanufacturing Institution on Saturday and hopes to have more information soon on this opportunity.

There was discussion as to where the event should be advertised. A question about whether we should include community colleges. It was agreed that we should contact the ones that have strong focus on biology.

The board determined that student registration should be tied to abstract submission for future meetings. If they have no abstract, they pay a nominal fee and if they submit an abstract, they do not pay a registration fee. The registration forms were provided in the packet. Marietta noted if there were items that the board would like to see changed that they should let her know.

5.4 Fundraising

Marietta presented the current Meeting Fundraising Report. David Songstad suggested doing something similar as they did for the Indianapolis meeting by sending a couple of members to the area and have them go to meet potential sponsors. To do this, a list will need to be organized and the right contacts should be identified to make appointments with them. We would need to create a short presentation and ask them to sponsor a set number of students or minimum dollar amount. Michael Spencer has a list of sponsors and contacts as does Dwight Tomes and John Harbell. It is requested that they provide their lists to Ted Klein.

Dave Songstad motioned and Barbara Reed seconded to allocate fund to cover travel for 2-3 folks to do fundraising in Providence for society, meeting, and student registration –MOTION PASSED

It was discussed that this money should come out of meeting funds and travel will only occur when contacts are planned. Perhaps, locals can try to handle some of it. Major appointments should have the President, Vice President, and a Member-at-Large there. As a group, these people will need to come up with a slide presentation.

It was asked whether anyone was writing grants for this year's meeting. Sukhpreet Sandhu is responsible for PBS 2013 applications and Marietta will follow up to see what she might need.

Action item: Marietta will prepare and provide materials for Ted Klein and David Songstad who will produce a flyer and power point presentation to present to sponsors.

5.5 Michael Horn Tribute

5.5.1 Evening event with photos of Michael Horn

Family would like to have a tribute for Mike Horn. This will be an opportunity for individuals to share thoughts about Mike. Jerry Ranch was asked whether he would organize it. Both IVACS and PBS sections could support the event. Marietta suggested that we do it at the joint social because we want to honor Mike Horn, but we can't set up separate events for everybody

5.5.2 Collect funds to cover Tricia's expenses to attend

David would like to have Tricia Horn attend this special event and suggested that SIVB cover her expenses. Jerry already noted that he would cover part of travel expenses for Tricia.

Action item-Dave to contact Jerry to organize Michael Horn tribute at 2013 meeting

6.0 Financials

6.1 August 2012 Financial Statements

Barbara reviewed the statements and explained that the Society is financially sound. The 2012 World Congress was somewhat more costly than expected, but we are ok. She noted that we will soon no longer be getting royalties from BioOne as 2013 is the last year we are eligible for revenue with the last payment being made in March of 2014. BioOne provided approximately \$14K for plant and \$20K from animal in 2012.

6.2 Approval or Modification of 2013 Budget

In reviewing the budget, it was requested that we add an expense of \$30K to update the website. To do this, it was suggested that we use contributions sent to the Fund for the Future (\$90K) to cover the cost as the website needs to be updated to keep up with latest technology. Marietta noted that she is currently switching her web master.

She noted that building a new website is separate from updating and managing the current website. Wayne Parrott noted he would like the Website Committee to pick the designer. Marietta noted that the SIVB Business Office remains the main point of contact for the website and she will need to have access to it. Wayne said the committee is comprised of Sylvia Mitchell, Mike Fay, Jeff Kwak, J. J. Sadler and Wayne Parrott, Chair. He requested that if the board members had any ideas for the website that they please pass them on to the Website Committee.

Barbara Reed motioned and Gene Elmore seconded that we use the Fund for the Future funds for developing a new website under the direction of the Website Committee and to let the Website Committee come up with a responsible budget approved by the board-MOTION PASSED

Gene Elmore moved and Nancy Reichert seconded that the 2013 budget be accepted as amended-MOTION PASSED

6.3 Long Range Planning

6.3.1 Long-Range Planning Committee Update

Gene had been requested to look at competing meetings to avoid conflicts. Marietta had provided a list of associations to Gene and he added some additional organizations. He reviewed the organizations and provided a list of meetings in 2013 to compare with the meeting in Providence. He determined there were very few conflicts with other meetings.

There was one conflict with ASPB for 2013 but only for that particular year. He is working on development of a strategic plan and checking out other societies plans as well as working on a draft (similar to the one that Society of Toxicology has on their website). Addy Alt-Holland said she would help. Gene asked for comments or suggestions to be sent to him. He plans to circulate a draft to membership for additional feedback.

Action item: Gene and the Long Range Planning Committee will have draft of the strategic plan by 2013 meeting

6.3.2 Michael Horn Endowment Fund Update

Marietta provided an updated list of contributions made to the Fund. Springer has confirmed that it will donate \$1000 per year for 5 years. It was asked when we should distribute funds. The goal was to shoot for raising \$50K before distributing funds as then it would be self sustainable. We would use this foundation for student funding for the meeting.

7.0 2014 IN VITRO BIOLOGY MEETING

Marietta confirmed that we have a signed contract in place. The room rate is \$159 and we have organized complimentary internet access in the hotel guest rooms and a significant portion of space in meeting area. The meeting exhibition hall is located across the street from the hotel sleeping rooms and the meeting space is in the hotel.

7.1 2014 Selection of Program Chair

Action item: Marietta will check with Michael Spencer to see if he will agree to be the 2014 Program Chair

7.2 2014 Joint Meeting with Society for Cryobiology Update

David, Gene and Marietta recently held a conference call with the Society for Cryobiology (SfC)'s President, President-Elect and Program Chair about the 2014 meeting. The Memorandum of Understanding (MOU) approved by the board was sent to SfC for their review. During the conference call, they noted continued interest in proceeding with the Joint Meeting; however, they did request some adjustments to the MOU prior to signature. The following items were discussed and will be updated on the MOU:

-Clarification that the General Meeting Fund will be used to support items such as the Lifetime Achievement Award, Welcome Reception, Opening Ceremony Reception, Coffee Breaks, etc.

-Discussion about the sections and how each section (SIVB Plant Biotechnology: PBS, SIVB In Vitro Animal Cell Sciences: IVACS, or Society for Cryobiology: SfC) will be responsible for financially supporting their individual sessions and any necessary speaker reimbursement. If a joint session is held between 2 or 3 of the sections, then each of the participating sections will be responsible for organizing funds to support the session.

Based on the discussion, additional items that will be addressed in the MOU include the publication of abstracts, determining whether to include abstract fees with the registration or charging separate fees, and clarification of the Student Initiative. Once the MOU is signed, Marietta and Michelle Stevenson will work with the hotel to finalize an addendum to our contract to include the additional meeting space and sleeping rooms.

Dave Songstad motioned and Gene seconded that starting with the 2014 meeting students have to submit an abstract to get free registration or if they come with their registered PI they can get free registration. If a student wants to come and does not submit an abstract or have a registered PI then they would pay a reduced registration fee-MOTION PASSED

8.0 2015 IN VITRO BIOLOGY MEETING

8.1 2015 Discussion of potential cities for 2015 Meeting

Several suggestions were made. The top three agreed to by the board were: Nashville, TN; Memphis, TN; and Albuquerque, NM. Marietta will follow up with these locations. Cities for future meetings include: 2016, San Diego or Sacramento and 2017, returning to Raleigh.

LUNCH

9.0 Tour of Westin Providence and Rhode Island Conference Center

10.0 Committees

10.1 Awards

Marietta noted that we will send out reminders to members about Lifetime Achievement, Fellow, Young Scientist & Student Awards as was done last year.

10.1.1 Lifetime Achievement Award Update (deadline is Feb 1, 2013)

Given the costs for covering expenses of a reception and the winner's travel and allowing for the option of covering the cost for spouse's travel, there was discussion about raising the sponsorship amount to \$5K.

Action item: A request will be sent to the Awards Committee to review the possibility of raising the Lifetime Achievement Award minimum from \$3,000 to \$5,000 to cover higher travel costs and to allow the option of covering spouse's travel. Recommendation from Awards Committee will be requested for Board decision.

10.1.2 Fellow Award Update (deadline is Feb 1, 2013)

10.1.3 Young Scientist Award (deadline is Feb 1, 2013)

It was requested that this award criteria be clarified that nominees must have completed their terminal degree and be within 10 years of their degree date to be eligible. These criteria should be forwarded to the Awards Committee.

10.1.4 Student Awards (deadline is January 31, 2013)

10.1.5 Distinguished Scientist Award

The criteria for this new potential award was put together by Fredy. To be able to proceed, we need to determine what makes this award unique. It was speculated that this is more of a mid-career award and seems academically biased. There was a question as to whether it would help with tenure. It was suggested that the award include patents to remove some bias. It was requested that Dave ask Fredy for a better explanation as to who this award is intended to target. The board stated that this award does not require money. They also wanted to make sure that the criteria notes that the applicant needs to be a current member and a member for at least 5 years.

Action item: Dave Songstad will contact Fredy Altpeter about sending the criteria for the Distinguished Scientist Award to the Awards Committee for their further input. They should review the potential award in relation to our present award and see how it fits and/or distinguishes itself from other awards.

10.2 Membership Committee

The Membership Chair is in the process of putting together a membership committee to include the Chair, Members-at-Large from the Board, an IVACS member, PBS member, and a student from each section. The committee will have no more than 9 members. They need participation of a plant student member and IVACS student member.

10.2.1 Emeritus Members' Ratification

Lia motioned and Dave seconded that Timothy Lyerla be given Emeritus status-MOTION PASSED

10.2.2 Membership Statistics and Update

It was requested that we check into Facebook to make sure posts from SIVB get sent. It was suggested that we set up a group instead of an organization page. It was also suggested that we post items into Linked In and post information to non-members on Linked In for SIVB as well as SIVB members

The Japanese Tissue Culture Association (JTCA) wants to have In Vitro - Animal to be their official publication and allow their members to have an online subscription; however, their dues are less than ours. The question was brought up as to how we rectify the cost difference. The journal survey discussed under Publications is the first step to determine the desires of SIVB members for print or electronic access. Are our members willing to pay more to get the journal in hard copy? Next, we will speak with Springer about current fees and possible adjustments depending on the type of subscriptions we require. Once we have that information, we can put together something that should make the situation clearer. We would expect some payment from JTCA to incorporate their publication into our organization's journal as JTCA would no longer publish their own journal, just use In Vitro – Animal. As per the prior action item, Marietta will send out survey regarding electronic versus hard copy for journals.

Action item: Marietta will ask Springer how much can we reduce our member subscription rate based on an increase in the number of our subscriptions-ask JTCA how much to produce their journal

10.3 Nominating Committee
None

11.0 OTHER BUSINESS

11.1 2012 AIBS Council Meeting

We can have a representative on the AIBS council who votes on behalf of SIVB. We will keep AIBS membership for public policy issues.

Wayne motioned and Nancy seconded to cancel our AAAS membership-MOTION PASSED

12.0 ADJOURNMENT

Dave motioned and Liz seconded that the meeting be adjourned- MOTION PASSED

Action Items from Meeting of October 2012:

- 1) Members-at-large to come to the board with a recommendation on how to structure the membership committee. Members at large will recommend a number of courses of action. **(Ongoing)**
- 2) Bill Smith will follow up with Section Chairs about a scientific profile for a new recognition program as a “featured scientist” in In Vitro Report. **Ongoing**
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New Action Items from October Board Meeting

- 15) The Publications Committee needs to develop a list of professional science writers for use by the editors of both journals.
- 16) Marietta was requested to place text on the website that states there is limited space for free student registrants at the meeting
- 17) Marietta will prepare and provide materials for Ted Klein and David Songstad who will produce a flyer and power point presentation to present to sponsors. .
- 18) Dave to contact Jerry to organize Michael Horn tribute at 2013 meeting
- 19) Gene and the Long Range Planning Committee will have draft of the strategic plan by 2013 meeting
- 20) Marietta will check with Michael Spencer to see if he will agree to be the 2014 Program Chair
- 21) A request will be sent to the Awards Committee to review the possibility of raising the Lifetime Achievement Award minimum from \$3,000 to \$5,000 to cover higher travel costs and to allow the option of covering spouse's travel. Recommendation from Awards Committee will be requested for Board decision.
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Motions from October Board Meeting

Dave Songstad motioned and Barbara Reed seconded to allocate fund to cover travel for 2-3 folks to do fundraising in Providence for society, meeting, and student registration –MOTION PASSED

Barbara Reed moved and Denry seconded that the revised check list be put on website –MOTION PASSED

Barbara Reed moved and Denry seconded to present revised Survey to membership-MOTION PASSED

Barbara Reed motioned and Gene Elmore seconded that we use Fund for the Future funds for developing a new website under the direction of website committee and to let the website committee come up with a responsible budget approved by the board-MOTION PASSED

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