

12/23/06 draft

SIVB BOARD OF DIRECTORS MEETING
INDIANAPOLIS, IN
NOVEMBER 18, 2006

1.0 INTRODUCTION: The meeting was called to order by President Paul Price at 8:05 am. Board members present were: David Altman, Daniel Brown, David Ellis, John Harbell, Richard Heller, Michael Horn, Todd Jones, Dennis Laska, Paul Price, Nancy Reichert, Guy Smagghe, and Pamela Weathers. Guests Marietta Ellis and Michelle Stevenson [New Beginnings Management (NBM)] were also present.

1.1 Adoption of agenda. John Harbell moved, and Pamela Weathers seconded, that the amended agenda be adopted. MOTION PASSED (12:0:0).

1.2 Adoption of minutes. David Altman moved, and Nancy Reichert seconded, that the amended June 3, 2006 minutes be adopted. MOTION PASSED (12:0:0).

1.3 Paul Price asked Nancy Reichert to read the action items from the June, 2006 Board meeting.

1. *Marietta Ellis will provide Wayne Parrott the account specifics on the Phillip R. White Award. Marietta is the contact person. COMPLETED*
2. *John Harbell will develop a draft on a strategic plan to set up a companion non-profit foundation for the SIVB. John is the contact person. ONGOING*
3. *Marietta Ellis will work with Bank of America to move our account to a sweep account, if it is not currently in one and ask them about any initiatives they have to help non-profits organizations we could take advantage of. Marietta is the contact person. ONGOING*
4. *Todd Jones will ask David Songstad to represent the SIVB on CAST. Todd is the contact person and will inform Paul Price of David's response. COMPLETED*
5. *Guy Smagghe will ask Ray Hakim to represent the SIVB with AIBS. Guy is the contact person. COMPLETED*
6. *Marietta will notify all standing committee chairs requesting member and contact information. She will ensure all committee information is updated on the website. Marietta is the contact person. COMPLETED*
7. *Marietta Ellis will check on the cost of publishing In Vitro Report in small numbers, in increments from 100 to 500. Marietta is the contact person. COMPLETED*
8. *Marietta Ellis will follow up on hotels in Tucson as potential hosts for the 2008 World Congress. San Diego is the fallback site. Marietta is the contact person. COMPLETED*
9. *The Student Initiative registration form should be modified to indicate the free registration is restricted to students 18 years of age or older. Marietta Ellis is the contact person. COMPLETED*

2.0 2007 MEETING

Paul Price thanked Dennis Laska for his extraordinary efforts in securing the Indianapolis site and in planning for the 2007 meeting. Dennis received a round of applause from the Board.

- 2.1 Scientific program update. Mary Welter, a member of the 2007 Local Organizing Committee joined the discussion in this section. Marietta Ellis referred to section 2 in the Board packet. She indicated that the scientific program is close to completion. The Plant Biotechnology Section will have fewer concurrent sessions. Todd Jones indicated that the epigenetics session is such a hot topic that the key scientists are already unavailable so an alternate topic is being developed. Dennis Laska indicated that the Keynote address will be given by David Wolf, a NASA astronaut from Indiana. If his schedule changes, another astronaut will substitute for him.
- 2.2 Update/statistics. Marietta Ellis indicated that four companies have already committed to exhibiting at the 2007 meeting: Ace Glass, Inc., DOT Scientific, Inc., PhytoTechnology Laboratories, and Springer-Verlag NY, Inc. She will send meeting reminder postcards to potential exhibitors and SIVB members. Dennis Laska has contacted Fisher Scientific that may secure additional exhibitors and Paul Price suggested we also contact VWR Scientific.
- 2.3 Fundraising. Dennis Laska said the Indiana Department of Education and the Science Education Foundation of Indiana have contributed \$10K and \$2.5K, respectively. John Harbell said that he will contact companies who supported the Student Initiative last year plus additional companies and the Army.

Marietta discussed the potential off-site tours and dinner/reception. Mary Welter discussed additional possibilities. Michael Horn suggested lining up spouse/children tours and/or providing a link on the SIVB website to the Indianapolis Chamber of Commerce's website. Daniel Brown suggested placing flyers in packets listing things to do in Indianapolis plus related phone numbers.

- 2.4 International Society for Horticultural Science (ISHS). David Altman said that meeting, on GMO acceptance, will take place in Oslo, Norway in November 2007. He suggested that we consider making a small contribution or pay to send a speaker. Paul Price suggested that we advertise their meeting on our website if they reciprocate. Additional suggestions were discussed as well as hesitancy to set a precedent in supporting another meeting when our financial situation is not that strong.

3.0 2008 WORLD CONGRESS

- 3.1 Board's decision on selection of property. Michelle Stevenson briefly discussed three sites in Tucson and provided information on four sites in Seattle and one in San Diego. Michael Horn asked why Tucson was out of contention as it was a good place for an international meeting. He also asked if someone is contacting the Japanese Tissue Culture Association and others. Paul Price responded that, yes, introductions have been made. Tucson logistics were discussed. David Altman said we need a new formula for meetings because 400 attendees is a good size for us now. Hotel costs are always considered. Richard Heller asked how much space do we still need. He said that Tucson would be a good test case for the Student Initiative. We attract approx. 100 students per year, but if they are not local, can we still attract that number and move beyond it? Daniel Brown said that students from Canada have a hard time

entering the U.S. to attend meetings. He said that the hotel information in the Board packet was not adequate and echoed the need for a more formal process. Michael Horn said we need to choose a 2008 host city. **John Harbell moved, and Todd Jones seconded, that the SIVB 2008 World Congress will be held in Tucson, Arizona. MOTION PASSED (12:0:0).**

3.2 2008 Site Selection Committee discussion. David Altman will contact Charles Arntzen and secure contact information for potential members of the Local Organizing Committee for Tucson. Guy Smagge will request meeting and contact information from insect cell culture scientists who recently attended a meeting there.

3.3 2009 meeting. David Ellis said the Board should make a decision as to potential sites for the 2009 meeting, plus appoint a chair. Sites previously discussed included Charleston, SC, Providence, RI, Research Triangle Park, NC, and Savannah, GA. Nancy Reichert volunteered to be the point person. Marietta Ellis will provide her with information to share with potential hotels. Site information should be presented during the spring, 2007 Board conference call.

3.4 2010 IAPB meeting. The International Association of Plant Biotechnology (former IAPTC&B – International Association of Plant Tissue Culture and Biotechnology) will hold their next meeting in June 2010 (Monday-Friday venue) in St. Louis. Roger Beachy will chair that meeting. David Altman said that we must consider this when planning our 2010 meeting. From experience, a joint/concurrent meeting is not good for the SIVB, but we could hold our meeting just prior to or after the IAPB meeting. Discussion covered proposing dual registration, sponsoring specific sessions and/or joint registration. The high-profile speakers the IAPB will attract may attract our members to attend both meetings. However, our ability to fund-raise will be impacted and we may need to begin this immediately. David Altman and David Ellis will discuss possibilities with Roger Beachy.

4.0 PUBLICATIONS

4.1 Journal inventory. Michele Schultz (NBM) joined the discussion in this section via a conference call. Michael Horn referred to the Board packet and the delineated options plus costs for our journal inventories at CABI (The Netherlands) and Allen Press (Lawrence, KS). We also have items stored at Iron Mountain in Charlotte, NC. The Publications Committee recommends that we maintain 25 copies of each back issue. Maintaining a certain number of hard copies is necessary since formats for digitization may differ depending on the publisher, and there are still requests for back issues. Looking at the costs, Guy Smagge offered to check with his university in Ghent for storage costs. Additional options were discussed. David Altman asked if there were fees in our contracts with CABI and Allen Press for storage and discard. Michele Schultz indicated there were “standardized fees”. David and Richard Heller suggested we look at both contracts.

4.2 Abstract issue. Michael Horn said that Springer will send the Abstract issue to institutional subscribers and meeting attendees, but will not print and send the issue to

all members. The cost to the SIVB for printing and sending this issue to all members would be \$5850. The Publications Committee recommended that we only provide institutional subscribers and meeting attendees with hard copies. Electronic access would be available online. **David Ellis moved, and John Harbell seconded, that we accept the Publications Committee recommendations regarding the Abstract issue. MOTION PASSED (12:0:0).**

4.3 BioScience. Paul Price described the goal of this journal was to describe modern molecular methods and is accepting manuscripts (up to 20 pages in length). Michael Horn suggested that we might want to publish this type of article in our own journals and will discuss this with the Publications Committee.

5.0 EXECUTIVE SESSION

Out of Executive Session. **Richard Heller moved, David Ellis seconded, and Daniel Brown offered a friendly amendment (accepted) that we: accept the July 2007-June 2008 contract proposal from NBM for all modules except publications with a contract price of \$120,500 and then we will give NBM a list for them to submit costs for the new publication requirements based on the Springer agreement. In addition, the contract needs to be amended to remove the phrase in the second sentence of #17 "... but are not limited to...", and the goals in the cover letter should be included with deliverables as an addendum to the contract. MOTION PASSED (12:0:0).**

There was a suggestion that we get additional proposals in the future and for a longer contract period. **David Ellis moved, and John Harbell seconded, that we solicit 2-year contract proposals for management of the Society. MOTION PASSED (12:0:0).**

6.0 FINANCIALS

6.1 Approval or modification of 2007 budget. Richard Heller discussed our finances and the proposed budget that was provided in the Board packet. He pointed out the positive cash flow and that we reduced our debt by approx. \$50K in the last year. **Pamela Weathers moved, and David Altman seconded, that we approve the budget as presented. MOTION PASSED (12:0:0).**

6.2 Current state of health. Richard Heller said that we will finish better than originally budgeted and that we should be in the black next year.

6.3 Foundation progress report. John Harbell provided a handout "Proposed Endowment Fund By-Laws Amendments to Society of Toxicology By-Laws". He suggested that we use this as a template. We could also use our same 501C(3) filing to reduce the cost of filing for a separate one and that we have past officers serve on the endowment fund board so limited "training" is needed. Todd Jones, as President-Elect, will be intimately involved in developing the endowment fund structure.

7.0 MEMBERSHIP RETENTION AND GROWTH

7.1 Emeritus members' ratification. Paul Price indicated that the following Regular members have requested Emeritus memberships: Hank Lane, Marcia Loeb, Carlton H.

Nadoleny, Tohru Okigaki and Henry Pitot. **John Harbell moved, and Pamela Weathers seconded, that we accept all five requests for Emeritus membership. MOTION PASSED (12:0:0).**

7.2 Internet-based mentorship. Paul Price discussed the proposal by a member, Randy Santiano, to create an internet-based mentorship program to aid the SIVB in recruiting and maintaining members. It would be operated as a separate non-profit organization, but since it would involve the SIVB, Board approval would be needed. **David Altman moved, and Dennis Laska seconded, that we allow Randy to move forward with his proposal. MOTION PASSED (12:0:0).**

8.0 AWARDS

8.1 Young Scientist Award. Paul Price discussed the Young Scientist Award criteria proposed by David Jayme and Wayne Parrott. There were minor suggestions to the wording and qualifications. **Dennis Laska moved, and David Ellis seconded, that the following modifications be made to the Young Scientist Award: (1) delete “(B.S., M.S., or Ph.D.)” in the first sentence; (2) indicate that nominees cannot be nominated by their major professor/sponsor; (3) add scientific contribution to the SIVB category with excellence demonstrated by any of the following -- the content of accepted SIVB abstract(s) and/or invited as a speaker at annual meeting(s), and/or publication(s) in In Vitro-Animal or In Vitro-Plant. MOTION PASSED (12:0:0).**

8.2 Lifetime Achievement Award. Two initial nomination packets were discussed. This information will be forwarded to the Awards Committee. If they recommend approval to the Board, the Board will vote on each nominee via email.

8.3 Section operating charter. Paul Price discussed the In Vitro Animal Cell Sciences (IVASC) Section’s proposed Operating Charter. It included two Vice Chairs which conflicts with the SIVB Bylaws. It was noted that this particular section of the bylaws already needed to be amended so the timing of taking office was consistent between Section and SIVB officers. **Pamela Weathers moved, and Todd Jones seconded, that the following changes be made to the SIVB Bylaws. Section 5. Sections of the Society, C. first two sentences: “A Chair, Vice Chair, and Secretary of each Section shall be elected every two years. Such Officers shall take office at the close of the Annual Meeting at which they shall have been elected.” be changed to “A Chair, Vice Chair(s), and Secretary of each Section shall be elected every two years. Such Officers shall take office at the beginning of the Annual Meeting following the election.” MOTION PASSED (12:0:0).**

ADJOURNMENT

Michael Horn moved, and David Ellis seconded, that the Board meeting be adjourned. MOTION PASSED (12:0:0). Meeting adjourned at 2:40 pm.

ACTION ITEMS

1. We will add a link to the ISHS meeting website on the SIVB website. Marietta Ellis is the contact person.
2. David Altman and Guy Smagghe will look for point people to serve on the 2008 Local Organizing Committee. David is the contact person.
3. Marietta Ellis will provide Nancy Reichert with the meeting information needed to contact hotels in potential host cities for the 2009 meeting.
4. David Altman, David Ellis and Todd Jones will meet with Roger Beachy to discuss the parameters regarding a potential joint meeting with IAPB in 2010. David Altman is the contact person.
5. We will examine the contracts with CABI and Allen Press to determine if the SIVB needs to pay for destruction of inventoried journals stored at their sites. Marietta Ellis will provide Michael Horn with the contracts. He will discuss this with the Publications Committee and present recommendations to the Board in approx. two weeks. Michael is the contact person.
6. Guy Smagghe will get pricing information for shipping of In Vitro-Plant from CABI and storage at Ghent University. Guy is the contact person and will convey the cost estimates to Michael Horn prior to Michael's impending report to the Board.
7. Michael Horn will investigate alternative providers for website and graphics support and will make recommendations to the Board at the Fall 2007 Board meeting. Michael is the contact person.
8. Dennis Laska will contact the Awards Committee, David Jayme and Wayne Parrott regarding the changes made to the approved Young Scientist Award.
9. Marietta Ellis will contact Mary Ann Lila to follow through with the Lifetime Achievement Award paperwork for the suggested candidates. The Board will vote on the nomination packets via email.
10. Dennis Laska will notify David Jayme about the changes made to the SIVB Bylaws that will allow the In Vitro Animal Cell Sciences Section to continue with Section approval of their bylaws.
11. Nancy Reichert will notify the Constitution and Bylaws Committee of the approved changes to the SIVB Bylaws.