

SIVB BOARD OF DIRECTORS MEETING
JUNE 9, 2007

- 1.0 INTRODUCTION: The meeting was called to order by President Paul Price at 8:03 am. Board members present were: Daniel Brown, David Ellis, John Harbell, Richard Heller, Michael Horn, Dennis Laska, Paul Price, Nancy Reichert, Guy Smagghe, and Pamela Weathers. Guests David Jayme, Wayne Parrott, and Marietta Ellis [New Beginnings Management (NBM)] also participated.
- 1.1 Adoption of agenda. David Ellis moved, and John Harbell seconded, that the agenda be adopted. MOTION PASSED (10:0:0).
- 1.2 Adoption of minutes. Pamela Weathers moved, and Richard Heller seconded, that the February 24, 2007 minutes be adopted. MOTION PASSED (10:0:0).
- 1.3 Paul Price asked Nancy Reichert to read the action items from the February 2007 (#1-5), November 2006 (#6-8) and June 2006 Board (#9-10) meetings.
1. *Marietta Ellis will develop a new meeting flyer regarding general abstract submissions (vs. student emphasis) and include an updated program. It will be sent to the Local Organizing Committee and Section Chairs. Marietta is the contact person. COMPLETED*
 2. *The press release for the Keynote talk will include the cost of a ticket to attend Dr. Wolf's talk and reception. Marietta Ellis is the contact person. COMPLETED*
 3. *Dennis Laska will contact the tourism bureau to see if they want to help the SIVB advertise Dr. Wolf's talk. Dennis is the contact person. COMPLETED*
 4. *Paul Price will follow up with Mary Ann Lila regarding the status of one of the Fellow nomination packets. He will also ask her to discuss with the Awards Committee an appropriate award for Bob Lawrence for his numerous years of service to the SIVB. Paul is the contact person. COMPLETED*
 5. *David Altman will contact Trevor Thorpe to see what organizations have been contacted regarding covering the expenses surrounding the Lifetime Achievement Awards, and will follow up with Monsanto, if needed. David is the contact person. COMPLETED*
 6. *David Altman and Guy Smagghe will look for point people to serve on the 2008 Local Organizing Committee. David is the contact person. ONGOING*
 7. *David Altman, David Ellis and Todd Jones will meet with Roger Beachy to discuss the parameters regarding SIVB meeting possibilities in regard to the IAPB meeting in 2010. David Altman is the contact person. ONGOING*
 8. *Michael Horn will investigate alternate providers for website and graphics support and will make recommendations to the Board at the Fall 2007 Board meeting. Michael is the contact person. ONGOING*
 9. *John Harbell will develop a draft on a strategic plan to set up a companion non-profit foundation for the SIVB. John is the contact person. The new contact person will be Todd Jones. ONGOING*
 10. *Marietta Ellis will work with Bank of America to move our account to a sweep account, if it is not currently in one and ask them about any initiatives they have to*

help non-profit organizations we could take advantage of. Marietta is the contact person. She will begin working on this. ONGOING

2.0 2007 MEETING UPDATE

2.1 Meeting statistics. Marietta Ellis discussed the meeting statistics that were included in the Board packet. As of May 18, there were 285 total registrations and 15 exhibitors. Discussion continued to the 2008 World Congress on In Vitro Biology. David Ellis agreed to be the Program Chair for that meeting. Richard Heller agreed to be the Program Co-Chair.

2.2 Fundraising. John Harbell referred to the Development Funds summary sheet included in the financial items Marietta Ellis sent to the Board on June 7. There are \$102,400 in anticipated grants/contributions for the 2007 meeting. For the 2008 meeting, David Ellis suggested that we apply for meeting grants from the USDA, NSF and NIH which means that we have to have our program developed as early as possible.

3.0 TREASURER'S REPORT

3.1 Year end finances. Richard Heller referred to the financial information in the Board packet. (The cash flow in the report looks different than in the past due to Springer providing payments quarterly.) We have reduced our debt by approx. \$49K from December 2005 to December 2006. The figures do not include payments from CABI and BioOne which will reduce our debt by an additional >\$20K. The financial turn-around since the Portland meeting (2003) has been amazing. Contributing factors include changes to our meeting format (less paid speakers) and not waiving invited speaker registration fees. Richard also indicated that we have \$77K in CDs that have matured and he will meet with the Finance Committee to make recommendations to the Board on a course of action.

3.2 April financial statements. Richard Heller compared our finances in April 2006 vs. April 2007. He said that once we get our check from CABI, our unrestricted funds will be in the black. **Michael Horn moved, and Pamela Weathers seconded, that the financial report be accepted. MOTION PASSED (10:0:0).**

3.3 SIVB Foundation update. Todd Jones was unable to attend the meeting due to flight delays. He will present his report at the fall Board meeting.

4.0 2008 MEETING UPDATE

4.1 2008 meeting update. Marietta Ellis discussed the World Congress to be held at the Hilton El Conquistador, June 14-18, 2008. To avoid a penalty, we will need to pick up 880 room nights which is a substantial increase from this year's minimum. However, due to this being a World Congress and the exclusivity of the resort, we had to ensure enough rooms for those who plan to attend. Paul Price indicated that the Japanese Tissue Culture Association and the Japanese Association for Animal Cell Technology have agreed to participate and should account for approx. 100 room nights. Each Society has also agreed to organize two sessions. Guy Smagghe said that the International Conference on Invertebrate Cell and Tissue Culture have agreed to hold

their meeting in association with the World Congress so they will also contribute to our room nights. David Ellis suggested that we try to attract the Europeans and Wayne Parrott suggested the Latin American scientists and that we request that our meeting flyer be included in the meeting bags for the Latin American Congress (RedBio Foundation) to be held in late October. There was also a suggestion that Chinese scientists be encouraged to attend and develop a session. David Ellis also suggested that we all take meeting flyers to any scientific meeting we attend to spread the word.

Charles Arntzen (Arizona State University) has agreed to Chair the Local Organizing Committee. Paul Price also indicated that David Thorpe (Sanofi-Aventis) has offered to help attract local scientists to the meeting. There was discussion as to who we could invite as our Keynote speaker. Daniel Brown suggested that there be a tie-in between that talk and other sessions. Pamela Weathers suggested that we approach Craig Mello (Nobel Laureate) and the tie-in could be RNAi. She will take the lead on this.

4.2 2009 meeting update. Nancy Reichert referred to the potential host city hotel information for the 2009 meeting that was handed out just prior to the Board meeting. Cities heard from included Charleston and Savannah, GA, Durham, NC and Providence, RI. After much discussion, the list was narrowed down. **Richard Heller moved, and John Harbell seconded, that the two cities to be considered as host cities for the 2009 In Vitro Congress be Charleston and Providence. MOTION PASSED (10:0:0).** Marietta will follow up with hotels in these cities. Wayne Parrott suggested that the city not chosen for 2009 be the site for the 2011 meeting.

4.3 2010 meeting update. Marietta Ellis began the discussion about the potential of a joint meeting with IAPB (former IAPTC&B). Both parties are willing to do this. This meeting will be held in June in St. Louis at the Convention Center. Richard Heller said that the joint meeting in 2002 hurt the SIVB as a whole financially and the animal section since they decided not to push many sessions and ended up with just a few workshops. Michael Horn said that our fund raising was also severely compromised because the IAPTC&B began tapping our sources two years in advance of their meeting.

Pamela Weathers suggested that we approach this from the vantage point that we can contribute a great deal to the IAPB attendees. We explore across Kingdoms, do much more than tissue culture, have a strong and proven student initiative, have an outreach/education focus and Richard added that we also conduct wet workshops. Richard said that an advantage to us would be that we could piggy-back space and would not need to meet hotel minimums, but would need to get some registration fees and have a strong fund raising effort. Richard said that the sequence of Program Chairs being chosen from each Section on an alternating cycle would be affected, he suggested that the 2009 Program Chair be from the Plant Biotechnology Section and 2010 be from the In Vitro Animal Cell Sciences Section (would be Richard Heller).

Paul Price said he would meet with Monica Schmidt (meeting Secretary) to discuss our concerns and will contact the Board to see if we need to develop alternate plans. Guy

Smagghe suggested that we invite Monica and/or Roger Beachy to our fall Board meeting in Tucson to discuss this. Nancy Reichert suggested that we should ask them for preferred dates.

5.0 COMMITTEE REPORTS

5.1 Nominating.

5.1.1 2008-2010 candidates. David Altman was not present to discuss the slate of nominations, but almost all positions have at least two nominees. (David Jayme said the two Section officer positions that only have one nominee will be filled out.) There was discussion on whether to list the four nominees for Member-at-Large together and have members vote for two, or pair them by Section affiliation and vote for one per affiliation. The consensus was that the nominees would be paired by Section affiliation to ensure that both Sections be guaranteed representation on the Board via Member-at-Large positions. **David Ellis moved, and Pamela Weathers seconded, that the slate of nominees for the 2008-2010 elections be approved. MOTION PASSED (10:0:0).**

5.2 Membership.

There was a discussion on the decrease in membership from 2005 to 2006 and how it should be addressed. David Jayme said we needed tracking data to determine what people look for in a Society and if they would consider being a member of the SIVB. Richard Heller said we need to increase the number of postdocs because they will be our future members. He suggested that to aid them, career-wise, that we should compile a list of postdocs and faculty/scientist positions in the host city to make available to them which would also help in those organizations' recruiting efforts. Daniel Brown suggested that we advertise the SIVB with brief postings in appropriate venues. Wayne Parrott expanded on this and said we should advertise the Society when we give talks at other venues. This membership issue is critical and should be discussed at a number of committee meetings during this meeting including: Student, Long Range Planning and Membership.

5.2.1 Emeritus ratification. Nancy Reichert read the list of members requesting emeritus status: Bernd Hamprecht, Dwight Lynn, Shymal Majumdar and Martie Wright. **John Harbell moved, and Pamela Weathers seconded, that these members be approved for emeritus status. MOTION PASSED (10:0:0).** Nancy also announced the deceased members: Ralph Germinario and Oluf Gamborg.

6.0 PUBLICATIONS

6.1 Publications update.

6.1.1 Michele Schulz (NMB) joined the Board meeting. Michael Horn discussed the publication report on Springer that was provided in the Board packet. He said that Springer had a one year transition prior to taking over, yet a number of problems still arose. Michele discussed the dramatic decrease in library subscriptions which we have yet to address with them. Michael said that the Publications Committee will meet with Springer and that he will send an updated report to the Board. Michele discussed a BioOne vs. Springer formatting issue,

the abstract book, and animal and plant journal updates, all of which were also provided in the Board packet. Pub Med had turned down listing In Vitro-Plant due to a low impact factor. Guy Smagghe said that a 1.6 is not bad. He suggested that we place the journal in a different/alternate category so it would be in the upper one-half of the list of journals vs. the lower one-half.

6.1.2 Publications update. Michael Horn referred to the publications update report in the Board packet.

7.0 SECTION UPDATES

7.1 In Vitro Animal Cell Sciences Section update. David Jayme thanked the Board for approving the In Vitro Animal Cell Sciences Section's bylaws. They will vote on acceptance at the Section meeting and then place it on this fall's ballot. He will also ensure that there are two nominees per Section officer position on the ballot this fall.

7.2 Plant Biotechnology Section update. Wayne Parrott said the Plant Biotechnology Section had a very good slate of nominees and that there was an enthusiasm and willingness to contribute to the Section. He discussed the joint-Section initiatives (Young Scientist Award, graduate student poster competition) and that the Section was in the process of revising their bylaws to more accurately reflect the Section officers' responsibilities.

8.0 OTHER BUSINESS

8.1 Annual Report approval. **Richard Heller moved, and Pamela Weathers seconded, that the SIVB Annual Report be accepted. MOTION PASSED (10:0:0).**

8.2 SIVB Business Meeting agenda. The Business Meeting agenda was discussed and modified to reflect that Paul Price would present the Nominating Committee report. The Fellow Awards will be given at the joint IVACS-PBS social since one recipient, Barbara Doonan, is being recognized by both Sections.

8.3 Other. John Harbell said the Sections did a phenomenal job in developing great programs and early enough to be of benefit to fund raising. He and Michael Horn said it would be good to develop a "Standard Operating Procedure" (SOP) for Program Chairs to assist in the sharp learning curve. John also suggested that the Development Committee could be used better to contact donors in areas not well known to the Chair. Michael suggested allocation of funds to enable Development Committee members to travel and discuss funding requests face-to-face. Richard Heller suggested that idea be put on hold until the SIVB Foundation can contribute financially to that effort. Wayne Parrott suggested that there be a standardized method for determining the number of Fellow Awards to be given each year, perhaps based on member percentages. He suggested that, at most, there be 1-2 per Section per year.

ACTION ITEMS

1. A 2008 World Congress meeting flyer will be developed (PDF format) to disseminate. Meeting summaries will be included in multiple languages which Guy Smaghe will coordinate. Guy is the contact person.
2. Wayne Parrott and Pamela Weathers will contact organizers of RedBio to see if we can put flyers for the 2008 World Congress in their registration packets. Wayne and Pamela are the contact people.
3. Pamela Weathers will invite Craig Mello to be our Keynote speaker. Pamela is the contact person.
4. A committee consisting of Richard Heller, Michael Horn, Todd Jones, and Paul Price will determine what the SIVB would need to have a successful meeting with the IAPB in 2010. They will prepare a proposal to present to Roger Beachy. Todd is the contact person.
5. Nancy Reichert will conduct a membership analysis comparing regular vs. student members over the years. Nancy is the contact person.
6. Michael Horn will provide an updated report on Springer to the Board. Michael is the contact person.
7. A SOP will be developed for Program Chairs to ease the transition process. John Harbell and Marietta Ellis will coordinate this. John and Marietta are the contact people.
8. David Jayme, Mary Ann Lila and Wayne Parrott will come up with recommended SOPs for the Fellow, Lifetime Achievement and Young Scientist Awards. These will include information on the scheduled flow of nominations and the maximum number of awards per class per year. Wayne is the contact person.

ADJOURNMENT

David Ellis moved, and Richard Heller seconded, that the Board meeting be adjourned.
MOTION PASSED (10:0:0). Meeting adjourned at 11:57 am.