

SIVB BOARD OF DIRECTORS MEETING
America's Center
Sunday, June 6, 2010, in the Room 200

1.0 INTRODUCTION: W. Smith. The meeting called to order by Bill Smith at 7:29 AM. Introductions were made by all around the table. Todd passed the ceremonial golden pipet onto Bill with the transfer of power. Meeting participants were Bill Smith, Guy Smagghe, Todd Jones, Barbara Reed, Dwight Tomes, John Finan, Fredy Altpeter, Peggy Ozias-Akins, Pam Weathers, Greg Phillips, Dave Songstad, Barbara Doonan and Mike Fey with guest Marietta Ellis. Liz Roemer and Mark Jordan joined the meeting at 7:34 and signed off due to poor telecom connectivity at 7:45.

Bill emphasized that, throughout the meeting, action items need to be clearly identified as such with an associated time frame of completion/urgency.

1.1 Adoption of Minutes J. Finan: John Finan apologized for the delay in distributing the minutes from the February 27 board meeting. Those meeting minutes were provided to Marietta soon after the meeting but were not forwarded to the Board until recently. John Finan asked for any corrections to the meeting minutes. **Barbara Doonan moved and Todd Jones seconded that the February minutes be adopted after incorporating any changes to be brought to John by 4PM tomorrow (Monday). MOTION PASSED**

1.2 Adoption of Agenda W. Smith: Bill asked for any changes to the agenda. Marietta wanted to add discussion of the program chair for 2011 – placed under 7.11 in the agenda. **Pam Weathers moved and Barbara Reed seconded that the agenda be adopted. MOTION PASSED**

1.3 Outstanding Action Items from last meeting J. Finan

- 1) Todd will follow with Dave Songstad to contact Sigma and others (about fundraising). Todd will contact IAPB to coordinate and make sure that they are aware of this contact. **IAPB wished to contact Sigma themselves - Done**
- 2) Marietta will craft a response to let IAPB know that we can help (with fundraising) and she will provide a list of where the funding is targeted. **Done – look to addendum for information on covered microprop section**
- 3) Bill and Marietta will contact Maud soon after the June meeting to expedite the fellow nomination for Roland Nardone. **Paul Price is taking the lead - ongoing**
- 4) Marietta will collect best offers from Providence and Raleigh and bring back to the board on the best offers. She will also provide a recommendation. - **Done**
- 5) Barbara Reed and Marietta will contact cryobiology group to see if they would consider or be more interested in Raleigh or Providence for a location for the next meeting. Barbara will provide contact information to Marietta – **Done- they are not interested in joining us this year but maybe in subsequent years.**
- 6) Paul will try to dig up the animal history and talk with Sandra. John will take the lead on the history of the plant side for the history section of the society web site. **Paul is working with Sandra, John will form a committee here.**
- 7) Todd will contact Pam to set up a conference call between involved parties to discuss cell contamination issues. **Done – some of our membership is involved with other groups with other groups that are addressing this issue but we are not the lead organization for this effort - Done.**
- 8) Bill Smith will start long range planning on the endowment, working on a strategic plan, setting up a conference call to get people (Songstad, Altman, Harbell, T. Jones, Finan) together and start

to come up with suggestions. **Some individual discussions but not a conference call yet – Ongoing.**

Action Item: Dave Songstad and Greg Phillips will lead and Barbara Reed, John Finer, Todd Jones and Bill Smith will meet at this meeting to get the endowment up and running. Barbara Reed and Dave Songstad suggested that the committee put a link on the SIVB homepage with the endowment.

2.0 TREASURER'S REPORT B. Doonan. Bill Smith commented that it is a pleasure to come into the presidency with a society with a financial future.

2.1 Year End Finances B. Doonan. Barbara Doonan commented that, at this moment society is in good shape. But, we may be in an unclear situation due to the unknown numbers for registration. Numbers of registrants appears to be going up but we do not know the situation with IAPB. Fredy asked for clarification on why the situation is so unclear. Barbara said that we learned from our earlier IAPB meetings and took more of a leadership role in fundraising through SIVB. Bill asked when the situation would be clarified, as to where we are financially. Marietta said that the IAPB executive meeting is tomorrow and Todd will be attending. At the meeting, he will collect more information on the bottom line for this year's meeting. Room block reservation and contract were possibly not met. IAPB through the University of Missouri signed contracts. A question remains whether SIVB will potentially owe anything if there is a default on the room block contract. Bill summarized that we are probably OK but we cannot predict what will happen with the financial outcome of this meeting. **Action Item: Bill wants the meeting outcome information e-mailed/reported from Barbara Doonan to the Board as soon as known.**

Action Item: Barbara Doonan and Marietta will provide additional information on the breakdown of temporary and unrestricted accounts.

2.2 April Financial Statements. B. Doonan, These are preliminary as we will need to see meeting outcomes.

3.0 COMMITTEE REPORTS

3.1 Membership

3.1.1 Emeritus Ratification J. Finer, none to report this year.

Marietta reports that meetings usually lead to increased numbers but this year's meeting did not lead to that. As of April 389 members with a breakdown of 265 regular members. Last year, at this time, we had 428 at the similar point with 276 regular members. Many of regular members did not come this year as registration was high. Many members renew membership when they register – did not happen this year. Need to emphasize getting these people back. Marietta suggested that the endowment \$ could be used to bring in new people into the society – though student recruitment. Barbara Reed suggested that we also emphasize post-docs. Pam Weathers suggested that NSF may be interested in this supporting this as well. Bill Smith suggested that the committee makeup is up to John Finer as chair of the membership committee. Membership committee should be diverse and target different key groups within our society. Fredy Altpeter suggested that we should specifically target new faculty.

3.2 Long Range Planning

3.2.1 SIVB Endowment Fund. W. Smith/D. Songstad
Covered in previous action item

Break from 9 – 9:15

Michele Schultz joins the meeting at 9:15.

4.0 PUBLICATIONS UPDATE Barbara Reed.

4.1 Publication Update B. Reed

4.1.1 Springer Report/Contract Update B. Reed

Barbara reports that the Springer contract is close to being resolved. Monday at 10:15 is the Springer meeting to finalize any remaining issues. Marietta said that there may be some additional issues relating to IAPB. An attorney is needed to look at the contract prior to signature. Dwight is satisfied with the result of the overall process to finish the contract. The contract may be signed soon.

4.1.2 Publications Update B. Reed

Michele Schultz reports a plagiarism problem in IVA. Animal issues are healthy again with numbers of publications/pages. The IVP biofuels plant issue is being published as a book. Another special issue in “biodiversity” will also be converted into a book. A third review special issue in “sustainability” may also be published as a book. IAPB issues are publishing a little late. SIVB issues are coming out on time. Dwight is trying to re-route SIVB submissions to IAPB, to fill in where there are shortages in submissions. Michele reports some income from BioOne and JSTOR. Michele said that the revenue stream may be higher from BioOne and JSTOR than from Springer.

Abstract issue from this meeting is being prepared – some attendees paid to receive it, other copies will be distributed to libraries, others will have this available in electronic form.

Carol Stiff is retiring from Co-editor in chief for In Vitro report. Sylvia Mitchell will replace her.

4.2 Items pending Publications Committee Recommendation

4.2.1 Potential JTCA merge with IVA B. Reed and

4.2.2 Denry Sato requesting to resign from IVA editor B. Reed

Barbara Reed is trying to convince him to stay. **Action item: Barbara and publications committee meeting needs to encourage Sato to stay, discuss out how to retain him (clarification on workload requirements and needs) and how to best resolve the JTCA involvement in IVA and come to the Board with a recommendation.** Japanese tissue culture association wishes to have IVA as their journal with on-line subscription. Many questions of electronic versus hard copy journals. We are about to enter into a 6 year contract with Springer – is there time to discuss and resolve the issues of electronic with or without hard copy? Barbara Reed suggested another option of refusing the hard copy and picking up the electronic version for the same fee.

5.0 2010 MEETING UPDATE T. M. Spencer

Michele Schultz leaves at 10:22

Todd reports for Michael that there are no real issues or glitches in the program. Bill reports that he is pleased that there is a clear SIVB meeting component to the IAPB meeting.

5.1 Meeting Statistics/Logistics M. Ellis

Marietta reports that there are 250 registrants. We brought in \$81K in revenue, representing 25% of the revenue for the total conference.

We went into this meeting with good knowledge of what we need to run our meeting. Kathleen

of IAPB and Marietta of SIVB have worked quite diligently to get this meeting in its current shape. There will be a SIVB sticker on badges of members. Our awardees will be attending our business meeting and not the IAPB business meeting. Student activities are planned; during social and presentation competitions.

Meeting expenses for SIVB are separate from many of the IAPB expenses.

Exhibitors are down a little; Wanted 35 exhibitors, ended up with 20

5.2 Fundraising D. Tomes

Dwight suggests to take a look at the pink sheet for donations. Peggy reports that NSF money needs to be specifically spent on student registration and membership. Some discussion ensued on tracking down students who may not have received funding to make them aware of opportunities.

6.0 SECTION UPDATES

6.1 In Vitro Animal Cell Sciences Section Update, M. Fay

Mike is looking forward to working with new section officers. He is also concerned with membership and wants to make it a priority issue for him and IVACS.

6.2 Plant Biotechnology Section Update P. Ozias-Akins/F. Altpeter

Peggy reports the challenges of fundraising and program. Some of the previous contributors to SIVB did not submit to SIVB this year but instead contributed to IAPB.

Fredy announced that Kan Wang will be chair next year with senior co-chair of Tzvi Tzfira and jr co-chair of Vibha Srivastava in 2011. Mike Bosella coordinated student and post-doc competition and Sukhpreet Sandhu will take over competitions in 2011. Fredy is looking for \$450 per year from industry to support the competitions for the future years. This is a possible use for the endowments. John Finer suggested that an endowment in the name of Roberta Smith could be established and used to support this effort for a few years, as soon as the infrastructure is a little more firmly in place to handle this.

7.0 MEETING UPDATE T. Jones

7.1 2011 Meeting Update M. Ellis

Marietta sent out information on Providence and Raleigh and recommended Raleigh as the most economical destination. Since that initial recommendation, Marietta has gotten an even better deal from Raleigh. Downtown Raleigh is the location and local attendance is expected to be much higher. Todd also supported this location.

Marietta suggested that Providence be strongly considered for 2013 as we may go to west coast for 2012. **Action Item: Fredy will follow up with Forage Breeding meeting organizers to determine if we can coordinate back-to-back meetings with this group for 2012.**

Marietta reports that there is not a program chair for 2011. **Action Item: Mike Fay needs to look to IVACS for a program meeting chair for 2011, time line of Wednesday evening.** Todd is the chair of the local planning committee for 2011.

7.2 2012 Congress Update M. Ellis

Bill suggested that Salt Lake City should also be considered. Pam suggested that Oakland be removed, Guy suggested that Tucson be removed. Todd suggested we narrow it down to 5. We brought it down to the following 6: San Francisco, Las Vegas, Anaheim/Riverside, Salt Lake City, Seattle, Vancouver.

8.0 OTHER BUSINESS W. Smith

8.1 Annual Reports Approval W. Smith

Barbara Reed motioned to accept the annual report, Dwight Tomes seconded MOTION PASSED

8.2 SIVB Business Meeting Agenda W. Smith

Lots of information and awards to be presented at the business meeting. Bill stressed that the awards should not be rushed but there are a lot of awards to be given. Lifetime achievement award recipients were told that they had 10 min to present. Barbara Reed suggested that we encourage others to show up for the business meeting as it is central to the meeting and society.

Barbara Reed moved and Guy Smaghe seconded, that the agenda be adopted. MOTION PASSED.

8.3 Assignments and Review of Action Items J. Finer

Action Items

- 1) Dave Songstad and Greg Phillips will lead and Barbara Reed, John Finer, Todd Jones and Bill Smith will meet at this meeting to get the endowment up and running.
- 2) Action Item: Bill wants the meeting outcome information e-mailed/reported from Barbara Doonan to the Board as soon as known.
- 3) Action Item: Barbara Doonan and Marietta will provide additional information on the breakdown of temporary and unrestricted accounts.
- 4) Barbara and publications committee meeting needs to encourage Denry Sato to remain as the IVA editor, discuss out how to retain him (clarification on workload requirements and needs) and how to best resolve the JTCA involvement in IVA and come to the Board with a recommendation.
- 5) Fredy Altpeter will follow up with Forage Breeding meeting organizers to determine if we can coordinate back-to-back meetings with this group for 2012. Will report to Marietta.
- 6) Mike Fay needs to look to IVACS for a program meeting chair for 2011, with a time line completion of this Wednesday evening.

Motion to adjourn was made by Pam Weathers, seconded by Todd Jones, MOTION PASSED

Meeting was adjourned at 12:50 PM