

**SIVB BOARD OF DIRECTORS MEETING**  
**Telephone Conference Call**  
**Saturday, February 28, 2009**

- 1.0 INTRODUCTION: The meeting was called to order by President Todd Jones at 10:07 AM. Board members participating were: Dan Brown, Barbara Doonan, Dwight Tomes, John Finer, Mark Jordan, Paul Price, Barbara Reed, Liz Roemer, and Pamela Weathers. Guests Marietta Ellis [New Beginnings Management (NBM)] also participated with Michele Schultz scheduled to join discussion for a portion of the call. Guy Smagge, David Songstad did not participate.
- 1.1 Adoption of Minutes: Minutes from the November 15, 2008 Board meeting in Charleston were prepared by John Finer and distributed to the Executive Board on November 26, 2008 and the whole board on January 16, 2009. Corrections communicated to John were incorporated into the minutes provided for today's meeting. John asked if there were any additional changes. Suggestion was made to change "Mike" Spencer to "Michael" Spencer. **John Finer moved and Paul Price seconded, that the November, 2008 minutes be adopted as amended. MOTION PASSED.**
- 1.2 Adoption of Agenda: Todd asked for any changes to the agenda for the board meeting. Pam Weathers wanted to add item 3.4, an update on student awards. Liz Roemer wanted to add item 7.3 under other business, information from the education committee. **Barbara Reed moved, and Pam Weathers seconded, that the agenda be adopted as amended. MOTION PASSED.**
- 1.3 Outstanding Action Items
1. Board will review the cover letter sent to ASPB membership, announcing SIVB meeting.  
**Done**
  2. For federal funding for the 2009 meetings – Dwight Tomes will contact Wayne Parrott to see what information he has on previous proposals and to see if he can take the lead with USDA. David Songstad will take the lead on possible NSF grant for student support for meeting, David Songstad will contact Russ Miller for information on potential DOE support.  
**Dwight Tomes reported that Peggy Ozias-Akins and Wayne Parrott will submit a proposal to NSF for support of the meeting – Michael Spenser took the lead on the actual writing of the proposal The amount of the proposal is roughly \$30,000. Liz Roemer reported that the timing on a letter of intent for a proposal to FDA is critical as we may not hear back in time to submit for the 2009 meetings.**
  3. Marietta Ellis will incorporate the following text into the MUA, between IVACS and PBS chairs; "Unless prior approval is given by the IVACS Chair to cover additional costs up to \$1000 per speaker, or 3000 per session." Add to the end of "The IVACS only commits.....". Needs to be signed by IVACS chair and PBS chair and become part of the meeting guidelines. **Done**
  4. Marietta Ellis will further the "student buddy" program, where a member provides minimal support (\$25) and an association with a specific student is placed on their name tag. **Ongoing, Marietta Ellis is planning on incorporating the "student buddy" program for the 2010 meetings**
  5. Todd Jones should contact Roger Beachy to confirm that the 2010 program committee contains SIVB members – also he should make every effort to place Marietta Ellis from SIVB on the organizing committee. **Todd Jones is the SIVB representative with Michael Spenser serving as an alternate. Marietta Ellis emphasized the need for her to be more involvement in the planning of the 2010 meeting**
  6. Marietta will obtain and share more information on registration and timeline for determination of funds and deadlines for 2010 by the Feb Board meeting. **Ongoing**
  7. Marietta Ellis will take the lead on collecting information on NC sites for 2011 meetings. Pam Weathers will take the lead on collecting information on the possible Providence site. **Ongoing**

8. Publication committee will follow up on the motion that the animal journal will require all authors to indicate that they have tested and validated cell lines for authenticity, and to indicate what method was used for analysis and when was the test was performed for all papers received as of Jan 1, 2009. **Discussion postponed to later today as this is item 6.3 in the agenda**
  9. Todd Jones will contact the Council of Science Editors for information for validation of cell lines. **Done**
  10. Barbara Reed will follow up with Springer to determine if there is an interest in a plant tissue culture handbook. **Barbara Reed reported that there is some interest in a plant tissue culture handbook to be published by Springer. This is ongoing.**
  11. Paul Price will contact Dennis to get an update on status of animal tissue culture handbook. **Paul Price reported that this will be discussed at the June meetings in Charleston. Ongoing**
  12. Marietta Ellis will have data at the next meeting on what form of publication are received by emeritus members. **Ongoing**
  13. Marietta will find the final updated, corrected Operating Principles for SIVB Awards. **Ongoing**
- 2.0 2009 MEETING UPDATE (Scientific). Meeting information is tab #2 in today's packet. Marietta reports that the meeting is progressing and that there are only a few gaps. Dan Brown asked about the maximum number of speakers that were invited and could present per session. He will follow up with Dave Songstad. More speakers will reduce the time for each presentation. Liz Roemer reported that she and session organizers would benefit from being copied on messages sent to her invited speakers as she was not aware of the status of, and requirements for her speakers.
- 2.1 MEETING STATISTICS. Marietta reported that the number of abstracts have increased from last year's meeting. There are 83 general abstracts. With a March 31 deadline, it is anticipated that more will be submitted. There are 107 paid registrants. Last year, at this time, there were 63. For student registrations, if we receive the NSF money, we will need more student registrants and attendees. NSF funds can be used to support the society, but only through student registration. Local students from Charleston are needed but students from farther away can sign up, submit an abstract and have their advisor present in their place, if travel or funding becomes problematic for the student. Marietta reports that a couple more exhibitors have signed on for the 2009 meeting. There were 2 previously and we now have 4 but at least 10 are needed. For the "Events" at the Charleston meeting, we are doing OK. The Arborgen and Ft. Sumter tours are a little low for now, but Marietta anticipates that the numbers of event participants will increase as we get closer to the meeting. **Our Board meeting is tentatively scheduled for the Friday and Saturday, prior to the main meeting in Charleston.**

Meeting Update – **Action Item** – Marietta will follow up with an update on the status of **hotel rooms** – she does not have the information now. Paper in the packet on meeting stats – was updated in an e-mail to the board today. The mailings to other society membership allowed us to pick up 5-6 registrants. Marietta stressed that more student registrants are still needed

- 2.2 FUNDRAISING. Marietta reports that most of the contributions have been received – Michael Spencer may have a few more. John Harbell may also have additional possible contributors. Madtek is giving 1500, Paul Price reports that Sigma may also be contributing. Additional funding may be received from FDA, USDA and NSF, pending outcomes of grant proposals. Funding from the humane society has been received. Dwight Tomes asked how much we "need" – Marietta reports that we "need" 55K for the meeting and that many of the contributions are directed to specific sections and we are below what we need. We currently have ~20K in general funds (funds that have not been earmarked to specific sections).

### 3.0 AWARDS

- 3.1 LIFETIME ACHIEVEMENT AWARDS. The Awards committee met on Feb 25 and sent the e-mail packet to the board on Feb 26. Masatoshi Namba has already been approved for the Lifetime Achievement Award. Additional nominees being considered are Toyoki Kozai, Glenn Collins, and Christopher Bayne. There are timing and financial considerations for each potential awardee; Around \$3K is needed for each awardee for travel and meeting attendance costs and time for the presentation of the awardee is needed prior to the keynote session. We have awarded up to 3 Lifetime Achievement awards in the past. Should we limit the number of awardees as it diminishes the individual achievement?. Liz Roemer and Paul Price suggested to have the Keynote address first and then follow with the awards, which would allow us to transition into the social. **Dwight Tomes moved and Paul Price seconded, to accept the recommendation of the awards committee. MOTION PASSED. Action item; Marietta should change the order of presentation so that the Keynote speaker presents first, followed by award presentation with limited time for each. She needs to inform the section leaders that they can provide additional time for the lifetime achievement award recipients during section meetings.**
- 3.2 FELLOW AWARD NOMINATIONS. Nominations committee consisted of Dan Brown, Lia Campbell, Pam Weathers, Michael Kane. **Paul Price moved and Barbara Doonan seconded that each section not have more than 2 people nominated per section per year for the fellow award. MOTION PASSED. Pam Weathers moved and Paul Price seconded that the limit lifetime achievement award be limited to one award per section per year. MOTION PASSED. Action item Marietta needs to inform Lisa Lee of Bylaws committee and awards committee of these motions. Liz Roemer moved and Paul Price seconded to accept the recommendation of the awards committee for fellows. MOTION PASSED.**
- 3.3 YOUNG SCIENTIST AWARD NOMINATIONS. Todd Jones reported that only one nominee can be considered per section. For this year, Tzvi Tzfira was recommended by the Awards Committee to receive the Young Scientist Award. **Liz Roemer moved and Mark Jordan seconded to accept the recommendation of the awards committee. MOTION PASSED.** Marietta Ellis wanted to make certain that the board was aware that the award is \$1K, and is usually paid by the section that the member is associated with. Marietta reports that Peggy Ozias-Akins, the current chair of the Plant Section approved that the Plant Section could contribute this amount.
- 3.4 STUDENT AWARD. Pam Weathers reported that there were 4 animal and 3 plant student award applicants. She reports that there was only one Canadian applicant for the single award that must go to a Canadian. Pam stressed that the student awards committee needs to have the complete packet before they can be appropriately evaluated. Liz Roemer suggested that the award announcement should be announced and emphasized by the student leaders.
- 4.0 TREASURER'S REPORT. Barbara Doonan reports that we are holding our own.
- 4.1 FINANCIALS (December 2008). Barbara Doonan reports that we were able to take care of our investments in October, 2008 and are in relatively good shape. One CD will mature in 12 months in November. One CD is 12 month and will mature in November while the other CD is an 18 month. Todd Jones brought up that net assets – bottom of page 3 – unrestricted

– we are still a little in the hole but much better off than previous years. Paul Price asked if we are really in the red because we do not yet have the check from Springer. Barbara Doonan reports that funds are still coming in from the new online system and things are OK.

## 5.0 2010-2011 MEETINGS UPDATE

5.1 2010 IAPB MEETING Todd Jones is the SIVB representative to the 2010 IAPB meetings. Todd Jones reported that the first official meeting of scientific program for the 2010 IAPB meetings was held this past Thursday. Roger Beachy is chairing the meeting. They are aggressively scheduling the meeting and will have a program organized by June or July with sessions and speakers set by summer. Fundraising will proceed soon after. Fifteen people are on the committee with local representatives from Danforth, Washington University, Monsanto, St. Louis Botanical Gardens and SIVB (Todd). The committee is mostly local (St. Louis) and they are hoping for rapid response time with meeting issues. Todd Jones is the SIVB representative on the program committee with Michael Spenser serving as the alternate. Todd reports that they are expecting 1200-1500 attendees with an optimistic upper estimate of 2000 registrants. The meeting will be held at the St. Louis convention center and attendees will be distributed among 4-5 different hotels. Marietta asked about action items or themes for the program and if any rough schedule of activities had been developed? Marietta Ellis asked Todd Jones to provide additional information on this meeting. He reported that for the Monday – Friday sessions, the plenary session will be in the morning with 13 plenary sessions. Sessions will concentrate on basic (rather than applied?) science. Afternoon/evening symposia – there were both joint and separate symposia with IVACS and plant. Todd also reports that one conference room was set aside for SIVB – appears to be for IVACS. For plenary sessions and symposia, “sustainability” is the big theme of the meeting with emphasis on biofuels, renewables (feedstocks pharma, small molecules biofortification), chemicals from cell cultures, global climate change, plants responding to stress, biodiversity, systems biology – data management, metabolomics, gene insertion and gene therapy (large constructs, minichromosome), biofortification, food security, biotech in developing countries. **Action Item: Todd Jones will follow with sending more detailed information about the IAPB meeting in St. Louis to the Board.** Michael Spenser is coordinating the SIVB contributions to the IAPB meeting.

Liz Roemer asked Todd how the registration price compared to our regular meeting and commented that it was stupendous that Todd was able to integrate IVACS into program at this early point. She also asked Todd about student registration. Todd reports that registration costs are currently estimated to be \$625 for members and \$725 for non-members. Todd also reported that Student registration was \$400 for early registration and \$500 for late registration. **Action item – Marietta should come up with some criteria/guidelines for SIVB student application for the registration fellowship awards for the student registration for IAPB.** SIVB students in the past have been given free meeting registration. We need to come up with a method to prevent abuse of free registration. Todd reports a need to start fundraising for the 2010 meeting and recommended the need for a SIVB “sponsor” to apply for the free student registration. Barbara Doonan asked about the amount of \$ that will be needed to support student registration. Liz Roemer suggested that registration, abstract submission will cost at least \$30K for student support. There needs to be a coordination between SIVB and IAPB between who receives what award.

Dan Brown re-emphasized that we really need someone like Marietta on the local organizing committee.

Todd further reports IAPB has 25K set aside for a PR agency. They are considering placing the program on thumb drive and may put it on Kimdles if the price is reduced.

Todd also reports that up to 96 different plant symposia are tentatively planned. Barbara Reed inquired about microprop, which was slighted at the Orlando meetings. Todd said that germplasm preservation and microprop will be on the program. Liz Roemer asked if IVACS should go for separate or joint symposia – Todd suggested both. Todd also reports that there could be up to 8 different concurrent sessions.

Paul Reid asked about the possibility of a reduced registration for IVACS members with a reduced program – 3 days (M-W). **Action Item: Marietta will inquire about reduced registration for a possible IVACS reduced program.**

Marietta asked about having separate meetings for various SIVB committees at the IAPB meeting. These separate meetings include committee meetings and socials. Pam Weathers suggested that we have socials together. But section meetings need to be face-to-face. **Action Item: Marietta will generate a list of committees that we need to present to IAPB.** Liz Roemer suggested that we could hold Committee meetings in the early morning or afternoon after sessions. We do still need to have section meetings, our board meeting, a 2011 program committee meeting, and some additional committee meetings. **Action Item: Marietta will inquire further about room and time availability for committee meetings and socials.**

Do we need to start thinking about program for 2011? Paul Price suggested Mary Ann as the 2011 meeting chair if the meeting is in North Carolina.

## 6.0 PUBLICATIONS

6.1 CHANGES TO ACCESS WITH SPRINGER (Michele Schultz is joining the meeting, Dan Brown excused himself). Barbara Reed reported that Springer wants to offer plant members additional access to PCTOC because they cannot separate the IAPB issues from SIVB issues of In Vitro as was written in the contract. **Action Item: Pam Weathers will develop a short series of questions to poll the membership about journal access.** We need to determine if potential members will not join SIVB and join IAPB instead to get the same journals. SIVB gains ~\$1500 from sales of PCTOC through SIVB. Todd Jones suggested that we need to go back to Springer to state that they are in violation of the contract and they need to provide a more equitable arrangement. **Action Item: Marietta will find the Springer contract for In Vitro and provide it to Barbara, Dwight and Todd.**

6.2 PUBLISHING ETHICS. Dwight Tomes reported that there are currently no guidelines for ethics for In Vitro submissions. John Finer provided some background on what precipitated the ethics issues. Dwight suggested that we need to have an ethics statement associated with our journal.

Dwight also wants the society to consider policy for dealing with ethics violations in our journal publication. Barbara Reed asked Dwight to write up a draft statement for ethics violation. **Action Item: Dwight will assemble verbiage on publication ethics to include**

**in the instructions to authors for In Vitro.** Dwight also suggested that we could partner with COPE who handles ethics violations for a number of different journals.

6.3 CELL LINE AUTHENTICATION UPDATE. Marietta reports that the text that was voted upon at the Board meeting in October will be considered and discussed at the meetings in June. Barbara Reed said that this statement will go into IV – Animal. Paul Price reports that an ATCC standards group has been formed (Authentication of human cell lines) and he could be the representative of SIVB. If he is the official representative, an alternate needs to be named. **Barbara Reed moves and Pam Weathers seconded, that Paul Price should be the SIVB representative to the ATCC standards group. MOTION PASSED.**  
**Action Item: Paul Reed will check with the IVACS membership to look for an alternate representative that is needed as a society representative.**

6.4 PUBLICATION UPDATE. Michele Schultz reports that the Springer contract IV- animal expires at the end of 2010 – we need to start looking at alternates.

## 7.0 OTHER BUSINESS

7.1 SIVB FOUNDATION UPDATE. There were no updates at this time. Todd Jones will contact Bill to try move forward.

7.2 2010-2012 NOMINATION PROCESS. **Action Item: Paul Price will form nomination committee in April.** The deadline for nominations is Sept or Oct.

7.3 EDUCATION COMMITTEE. Liz Roemer had discussion with Corning about the webinars. The Corning contact will retire soon so the webinar program may or may not continue. A suggestion was made that SIVB run the webinar program. This will require coordination and financial support. **Action Item: Liz Roemer will follow up to find out if there will be a new contact person at Corning for the webinar program.**

Other business. Marietta is moving forward for 2 new membership initiatives; A \$100 coupon for new members, to be used for registration for this year's meeting and a questionnaire for the new members to allow us to collect information on why they joined and if they are continuing activity with SIVB.

Barbara Reed reiterated that there is interest from Springer in a Plant Tissue Culture Manual. Action Item: Barbara will follow up at the Charleston meetings to gauge interest of Plant membership in contributing/organizing to this manual

8.0 ADJOURNMENT. **Liz Roemer motioned and Paul Price seconded that the meeting be adjourned. MOTION PASSED.** Meeting Adjourned at 2:39 PM.

## Action Items

### Ongoing, from previous board meeting

4. Marietta Ellis will further the “student buddy” program, where a member provides minimal support (\$25) and an association with a specific student is placed on their name tag. **Ongoing, Marietta Ellis is planning on incorporating the “student buddy” program for the 2010 meetings**
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13. Marietta will find the final updated, corrected Operating Principles for SIVB Awards. **Ongoing**

## Action Items

### New, from today’s meeting

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2. Marietta should change the order of presentation so that the Keynote speaker presents first, followed by award presentation with limited time for each. She needs to inform the section leaders that they can provide additional time for the lifetime achievement award recipients during section meetings.
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