

**SIVB BOARD OF DIRECTORS MEETING**  
**Embassy Suites North Charleston –Charleston, South Carolina**  
**Saturday, November 15, 2008**

1.0 INTRODUCTION: The meeting was called to order by President Todd Jones at 8:05 AM. Board members present were: Dan Brown, Barbara Doonan (via conference call), Dwight Tomes, John Finer, Mark Jordan, Paul Price, Barbara Reed, Liz Roemer (via conference call), Guy Smagghe, David Songstad, and Pamela Weathers. Guests Marietta Ellis [New Beginnings Management (NBM)], Michele Schultz also participated. Local organizing committee: Jeff Adelberg, Lia Campbell

1.1 Adoption of Agenda. **Pamela Weathers moved, and Paul Price seconded, that the meeting agenda be adopted. MOTION PASSED.**

1.2 Adoption of minutes. **Paul Price moved, and Dave Songstad seconded, that the June, 2008 minutes be adopted as amended. MOTION PASSED.**

2.0 2009 MEETING

2.1 2009 Scientific Program Update. Dave Songstad reported that both Rob Fraley and Bob Lawrence declined invitation for keynote speaker. Russ Miller from Oak Ridge National Laboratories (ORNL) has accepted the invitation to be the keynote speaker. He is a top tech transfer person with DOE and will focus his presentation on Biofuels. Dave also has 25 contributors lined up for a special issue on Biofuels to In Vitro. Attempts will be made to publish the special issue at the beginning of the year, which should positively influence the impact factor, which is measured for a 2-year period following publication. These contributions will be invited reviews. Russ Miller will probably highlight the 3 major DOE programs with emphasis on the DOE program at ORNL

2.2 Update/Statistics. Marietta Ellis reports that it is still very early in the registration process. Call for abstracts will be sent out within 2 weeks. For meeting advertising, ASPB used to provide us with a list of members so that we could distribute information. Their list is no longer freely available but can be purchased for \$750. **Barbara Reed moved, Dan Brown seconded to pay the 750 for the mail list exchange from ASPB. MOTION PASSED. Action Item: Board will review the cover letter sent to ASPB membership, announcing SIVB meeting.**

Room rates seem a little high but guests need to know that there is a complimentary breakfast in the morning for Embassy Suites guests and complementary drinks in the evening. Need 200-250 registrants to meet the room night minimum, as part of the SIVB contract with Embassy Suites. The cost of \$65 per poster board – part of the decorator fee – 4 posters per “board”. Marietta is trying to get this price down a little more. Off property events – Tues evening – Magnolia Plantation, Dinner and reception, tickets will probably be \$75 each. Arborgen will host a tour after the last session with a boxed lunch.

For Saturday – if people want to come in early for a pre-meeting – Fort Sumter and aquarium.

- 2.3 Fundraising. Dave Songstad wants to submit grant proposals for support of the 2009 meeting but proposals depends on the program. Fredy Altpeter and Cindy Goodman are putting together a nice program for 2009.

For the last proposal which was submitted in an attempt to acquire funding for the meeting, a proposal was submitted to USDA and this effort was coordinated by Wayne Parrott with contributions from Dave Ellis, Cindy Goodman, Barbara Reed and Dave Songstad. The focus of the proposal was funding for students.

**Action Item: For federal funding for the 2009 meetings – Dwight Tomes will contact Wayne Parrott to see what information he has on previous proposals and to see if he can take the lead with USDA. David Songstad will take the lead on possible NSF grant for student support for meeting, David Songstad will contact Russ Miller for information on potential DOE support.**

Dwight Tomes requested that the session chairs be asked if they did any fundraising. We need to be cautious about asking the same people within the same organization for contributions. This would best be coordinated with Dwight. Dennis Laska (?) finally responded to Dwight's request but did not provide numbers.

Michael Spencer sent out general e-mails for potential industry support and will need to follow up with phone calls.

Need to formalize and agree upon the MOU between PBS and IVACS (refer to MOU). "Unless prior approval is given by the IVACS Chair to cover additional costs up to \$1000 per speaker, or 3000 per session." Add to the end of "The IVACS only commits.....". Although this is already being done now, we need to formalize the arrangement.

Needs to be signed by IVACS chair and PBS chair and become part of the meeting guidelines.

**Marietta Action point – incorporate this MUA into the guidelines.**

- 2.4 General meeting discussion. John Finer suggested time and space for more formal job interviews with meeting participants; especially students.

**Action Item. Marietta Ellis brought up idea of a "student buddy" where a member provides minimal support (\$25) and an association with a specific student is placed on their name tag. This action may encourage their participation within the society.**

- 2.5 Tour of Embassy Suites, North Charleston. Tour of facility started at 9:25, Board meeting resumed at 10:10

### 3.0 2010-2011 MEETINGS

- 3.1 2010 Meeting. Roger Beachy is coordinating the 2010 meeting as a joint SIVB and IAPB meeting. Todd Jones, Michael Spencer and Chuck Armstrong are on the program committee. **Action Item: Todd Jones should contact Roger Beachy to confirm that program committee contains SIVB members – also he should make every effort to place Marietta Ellis from SIVB on the organizing committee.**

Guy suggested inclusion of an animal member (eg; Cindy Goodman) on the program committee as well.

Dan Brown suggested, as an **Action Item Obtain and share more information on registration and timeline for determination of funds and deadlines for 2010 by the Feb Board meeting.**

Barbara Reed suggested that we have a SIVB meeting – following business meeting that is social. Maintain identity from IAPB and have separate meeting and social. SIVB 2010 is expected to be a large meeting and represents an opportunity for recruiting to SIVB from IAPB.

- 3.2 2011 Meeting. Possible meeting sites for 2011 meeting are Providence, RI; Raleigh, NC; Charlotte, NC. Need someone to take the lead on obtaining information about these possible meeting sites. **Action Item Marietta Ellis will take the lead on collecting information on NC sites. Pam Weathers will take the lead on collecting information on the possible Providence site.**
- 3.3 2012. Some discussion on 2012 locations – San Francisco (Oakland; bay area) , San Diego, Las Vegas, Seattle, Santa Barbara – Marietta Ellis will take an early look into these...

### 4.0 Publications

- 4.1 Publications Updates. Barbara Reed noted that Jinnie Kim has resigned at Springer. Anna Ahmad is starting at Springer on Monday.
- 4.2 Publication Action Items
- 4.2.1 IV-Plant Editor's Contract. Discussion on Dwight Tomes' changes to the contract between EIC and SIVB. Some discussion ensued on equal treatment of IV-P and IV-A – they are different journals and should be treated so. **Pamela Weathers moved to accept the contract with the changes indicated for IV-P, Guy Smagghe seconded. MOTION PASSED.**
- 4.2.2 IV-Animal 2 more years of suspending page charges. **Guy Smagghe moved that there be no page charges for the next 2 years for In Vitro-Animal. Paul Price seconded. MOTION PASSED.**
- 4.2.3 Cell Contamination Policy. Discussion on authentication of cell lines from animal side. **Pamela Weathers moved that the animal journal require all authors to indicate that they have tested and validated cell lines for authenticity, and to indicate what method was used for analysis and when**

was the test was performed for all papers received as of Jan 1, 2009. **Seconded by Guy Smagghe. MOTION PASSED. Action Item: Publication committee will follow up on this motion. Action Item: Todd Jones will contact the Council of Science Editors on information for validation of cell lines.**

Michele – new subscription rates have been provided in the BOARD documentation. Guy Smagghe asked about tissue culture methods pamphlet/book for animal. Todd Jones suggested a plant tissue culture book or handbook that would have the SIVB stamp of approval. **Action Item: Barbara Reed will follow up with Springer to determine if there is an interest in this. Action Item: Paul Price will contact Dennis to get an update on status of animal tissue culture handbook.**

#### 5.0 Financials: Barbara Doonan.

5.1 Approval or Modification of 2009 Budget for board action. Barbara Doonan. SIVB has invested in 2 CDs, as stated in financials – both are insured. SIVB may go somewhat into the red in 2008 but are expecting a small increase in 2009, due to increased revenues from Springer for the journals. From 2005 to present, we started with a 173K deficit and are now at a zero or minimal deficit today. Membership, publications and attendance at the annual meetings are the major contributors. Barbara Doonan asked for suggestions – there were none. **Paul Price moved to accept the 2009 budget – Pam Weathers seconded. MOTION PASSED.**

Update on new database. Marietta Ellis reported that the new web-based database can be updated by the membership. Guy Smagghe raised questions about access to membership information – should we protect this. This new database will be up and running at the beginning of the month (December 1 target). Currently, information is on the old database – it will be transitioned. John Finer asked about receipt from the website. Marietta Ellis said that the new database will provide automated receipts.

#### 6.0 Membership retention and growth

6.1 Emeritus Members Ratification for Karen Walker and Arthur McIntosh. **Pam Weathers moved to award Emeritus Member status to Karen Walker and Arthur McIntosh, Barbara Reed seconded.** Discussion followed on what is required to be an emeritus member. Marietta Ellis stated that both nominees had met the requirements, which were retirement from professional positions and 10 years of active membership within the society. **MOTION PASSED.** Paul Price asked if emeritus members receive the hard copy of the journal. **Marietta Ellis Action point: will have data at the next meeting on which of the emeritus receives what (journal in what form?).**

6.2 Focus Groups. “Ask the expert” on the SIVB website. Focus groups on our website. Wikis and blogs for students and experts. Marietta Ellis and Peggy Ozias-Akins will attempt to implement “Ask the Expert” by Jan 1, 2009.

Todd Jones introduced BioMedexperts.com, which displays a “family” of research communities, based on publications, with weighing of title and content. Discussions on possible link from the SIVB website. Web of science database may offer similar

services. Need to get more information on what they offer and what they want from us as a society.

Marietta Ellis asked if we want to start webinars? Corning presents these – go to John Ryan to ask if he is interested in doing one related to plants. Go to Corning to ask if they are interested in plant-based webinars. Animal people already have something that gives credit to SIVB on the second slide.

6.3 Membership retention. Marietta Ellis suggested that we offer new members from last year some type of discount for 2009 to continue with society. **Paul Price moves that we offer new members from 2008, a \$100 coupon to attend the 2009 SIVB meetings. Barbara Reed seconded. MOTION PASSED.**

7.0 Nominating committee. Paul Price – 2010 meeting need to come up with suitable candidates for president, VP, member at large, etc – Paul needs names to serve on nominations committee to come up with candidates. Is asking for additional names at this point.

8.0 Awards. **Action item: Marietta will find the final corrected Operating Principles for Awards.** This year's packet contained last year's principles – need to be updated.

8.1 Lifetime achievement award update. There are 2 nominees with one more coming

8.3 Young Scientist Award. Maud Hinchee will send out an e-mail announcing the awards and asking for nominations.

9.0 Committees. No reports

10.0 Other business. CAST. Dave Songstad has been a representative to CAST- he is now on the executive committee and he can no longer be the SIVB representative. Mary Ann Lila has agreed to be nominated and can serve. CAST members hold discussions on policy and present/recommend policy in the form of white papers – members are usually academic scientist. Dave Songstad nominated Mary Ann Lila to serve as the SIVB representative to CAST. Pam Weathers seconded. There was unanimous approval of this recommendation.

Next Board meeting via Conference call – will occur via phone for Feb 21 or 28

**Barbara Reed moves to close meeting. Seconded by Pam Weathers. MOTION PASSED**  
meeting closed at 3:33 pm

Action Items:

1. Board will review the cover letter sent to ASPB membership, announcing SIVB meeting.
2. For federal funding for the 2009 meetings – Dwight Tomes will contact Wayne Parrott to see what information he has on previous proposals and to see if he can take the lead with USDA. David Songstad will take the lead on possible NSF grant for student support for meeting, David Songstad will contact Russ Miller for information on potential DOE support.
3. Marietta Ellis will incorporate the following text into the MUA, between IVACS and PBS chairs; “Unless prior approval is given by the IVACS Chair to cover additional costs up to \$1000 per speaker, or 3000 per session.” Add to the end of “The IVACS only commits.....”. Needs to be signed by IVACS chair and PBS chair and become part of the meeting guidelines.
4. Marietta Ellis will further the “student buddy” program, where a member provides minimal support (\$25) and an association with a specific student is placed on their name tag.
5. Todd Jones should contact Roger Beachey to confirm that the 2010 program committee contains SIVB members – also he should make every effort to place Marietta Ellis from SIVB on the organizing committee.
6. Marietta will Obtain and share more information on registration and timeline for determination of funds and deadlines for 2010 by the Feb Board meeting.
7. Marietta Ellis will take the lead on collecting information on NC sites for 2011 meetings. Pam Weathers will take the lead on collecting information on the possible Providence site.
8. Publication committee will follow up on the motion that the animal journal will require all authors to indicate that they have tested and validated cell lines for authenticity, and to indicate what method was used for analysis and when was the test was performed for all papers received as of Jan 1, 2009.
9. Todd Jones will contact the Council of Science Editors for information for validation of cell lines.
10. Barbara Reed will follow up with Springer to determine if there is an interest in a plant tissue culture handbook
11. Paul Price will contact Dennis to get an update on status of animal tissue culture handbook.
12. Marietta Ellis will have data at the next meeting on what form of publication are received by emeritus members.
13. Marietta will find the final updated, corrected Operating Principles for SIVB Awards.

John Finer